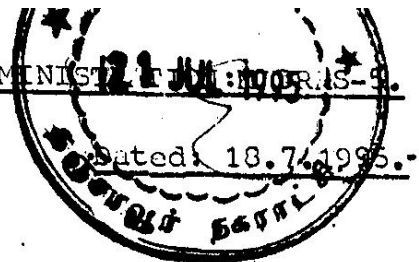


Roc.No.17977/95/H2

CIRCULAR



Sub: ESTABLISHMENT - Providing of employment to the legal heirs of deceased Municipal Servants on Compassionate grounds - Regarding.

Ref: 1.This office lr.No.17977/95/H2 dated 6.4.95.
2.G.O.Ms.No.120, Labour and Employment dated 26.6.95.

The scheme of employment assistance on compassionate grounds was kept under abeyance by the Government in their letter No.4810/Q1/95-3, Labour and Employment Department dated 28.2.95 pending issue of orders and fresh instructions and the same was communicated in this office letter first cited.

2.After reviewing the scheme, the Government have since issued modifications to the scheme in the Government Order second cited, which is communicated herewith to all Municipal Commissioners for information.

3.Since modifications to the scheme have been issued, all Municipal Commissioners are directed to prepare the list of candidates requesting appointment on compassionate grounds w.r.t rules in force and the new guidelines. In the G.O. second cited the following condition is also laidout.

"The application for appointment on compassionate grounds should be made within three years of the death of Government Servant"

4.Hence, all the requests made upto 15.7.95 should be carefully scrutinised in respect of the applicant's eligibility viz.Age, Qualification, Application date and his family's indigent circumstances, and Specific recommendation about his/her eligibility by the Municipal Commissioner. If any doubt arises about anyone's eligibility, it may also be mentioned in the remark column.

5.The list thus prepared after the scrutiny, should be sent to this office through the Manager of the Municipality, or the Assistant dealing with the subject, who in the opinion of the Municipal Commissioner, will be able to explain the details of his proposals in a better manner, with connected records on the dates mentioned below. Along with the list, the vacancy position as on 20.7.95 should be reported.

..2..

1. Municipalities of Chengleput Region - 27.7.95
2. " Vellore & Salem Regions - 28.7.95
3. " Tiruppur & Thanjavur-Region - 29.7.95 (Sater day)
4. " Madurai & Tirunelveli Regions - 31.7.95 (Monday)

6. The details of applicants seeking compassionate appointment and the vacancy position in the municipality should be furnished in the formats prescribed in Annexure I respectively.

The dates prescribed for each Region should be scrupulously followed and if there is delay, disciplinary action will be initiated against all concerned.

The receipt of this circular should be acknowledged by return of post.

Sd/ M. DEVARAJ,
COMMISSIONER OF MUNICIPAL
ADMINISTRATION.

To

All Municipal Commissioners.

Copy to:

All the Regional Directors of
Municipal Administration.

/Forwarded/By order/


S.G. SUPERINTENDENT

18-7-95

Km.18.7

ANNEXURE I

Details of applicants seeking appointments on Compassionate grounds.

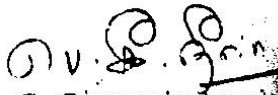
1. Sl.No.
2. Name of the applicant and date of Birth.
3. Date of Application.
4. His relationship with the deceased.
5. Name of the deceased Municipal employee and date of Birth.
6. Post he held at the time of death.
7. If he was a contingent employee/NMR/work charged employee, wither he was brought into time-scale.
8. Date of death.
9. Normal Date of Superannuation at the age of 58 (or) 60
10. Name of the legal heirs with marital status and age.
11. Brief note on the applicant's indigent Circumstances.
12. Applicant's Qualification.
13. Whether in the opinion of the Commissioner the individual is eligiole for compassionate Appointment.
14. If not. the reasons therefor.
15. Whether the following enclosers are furnished.
 - i) Death certificate ii) Legal Heir certificate
 - iii) application of the individual iv) certificate regarding no other family members is/are working (If anyother member of the family is working, Municipal Commissioner's specific remark is required) v) Evidence of Qualification
 - vi) NOC from other family members (vii) Income certificate issued by competant authority.

ANNEXURE II

Vacancy Position (in single form for all categories)

1. Sl.No.
2. Designation of the post vacant
3. Date from which vacant
4. Cause of vacancy
5. Whether it was at any time decided by higher authority or the council not to fillup the post for financial or other reasons.
6. Whether the post is permanent or Temporary
7. If Temporary, whether sanction for continuance has been obtained.
8. Whether, according to rotation, the vacancy is to be filled up by promotion or by direct recruitment.
 - a) If it is to be filled up by promotion, if separate proposals should be submitted and permission obtained from the Commissioner of Municipal Administration.
9. Remarks.

/Forwarded/By order/


S.G. Superintendent

18-7-95