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OFFICE OF THE DIRECTOR OF MUNICIPAL ADMINISTRATION: MADRAS-5.  
Rec.No.801/H3/94

Dated: 10.2.94

CIRCULAR

Sub: ESTABLISHMENT - Tamil Nadu Municipal Medical Services - Medical Officers - Proceeding on long leave - Regarding.

In the recent past number of Medical Officers have been transferred from one station to another. In some cases the Medical Officers have not reported to the new station but applied for medical leave or extraordinary leave etc, while in transit and sent leave applications to their old station. Such leave applications are not received in this office in some cases. This directorate is kept in darkness about the non-reporting of the Medical Officers posted to a station on transfer. There are also instances where the transferred Medical Officer proceeded on long leave after joining the new stations.

According to the instructions issued by the Government in G.O.1046 P&AR (FR III) dated 13.11.87 (copy enclosed), a Government servant (Permanent and approved Probationers) cannot avail more than 6 months of leave continuously if he has not completed 5 years of service and 12 months of continuous leave of any kind if he has completed 5 years of

service or more. If the period of absence exceeds the above period, he should be removed from service following the rules contained in C.C.A. rules.

In the case of Medical Officers who have not joined duty in the new station after they were transferred and posted to a particular station, the Municipal Commissioners are not reporting the fact of non-joining of Medical Officers. If the absence of Medical Officers from duty exceeds the prescribed limit, disciplinary action should be initiated and they should be dealt with as per the Government Order mentioned above. The Municipal Commissioners are therefore requested to take disciplinary action against the Medical Officers who joined duty but went on long leave if the absence exceeds the time limit prescribed. Even in the case of short spell of leave on medical certificate, the bonafides may be verified by referring them to the Medical Board.

In case the Medical Officers posted have not turned up for a pretty long time, such cases should also be brought to the specific notice of this office by a D.O. letter to the Joint Director concerned to initiate disciplinary proceedings against the Medical Officers under the rules.

All the Commissioners/Executive Officers are requested to follow the instructions scrupulously cases, if any of the above categories should be reported before 25.2.94 by a D.O. letter to the Joint Director (WB) incharge. They are requested to acknowledge the receipt of this circular immediately.

Sd/- M. Devaraj,  
Director of Municipal Administration.

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