

/2/

Copy of:
PROCEEDINGS OF THE DIRECTOR OF MUNICIPAL ADMINISTRATION: MADRAS
Present: Thiru H.M. Pandey, I. A. S.,

Roc.No.24372/89-OP1

dated 30-3-88

Sub: Administration - Municipal Administration - Delegation
of Certain powers to the Executive Authorities of
Municipalities/Township committees - Regarding

ORDER:

The Director of Municipal Administration has to function as a liaison Officer between the Municipalities and the Government. He has to devote his attention to the developmental activities of Municipalities than routine establishment matters and the like. With a view to relieve his burden it has been proposed that some items of work hitherto attended by the Directorate can be well attended to by the respective Commissioners themselves. It is therefore, ordered that herein-after the following items of work attended to by the Directorate will be attended to by the respective Municipal Commissioners themselves.

1. Sanction of increments, declaration of probation, pay fixation and all other connected administrative matters of all Municipal staff.
2. Sanction of all advances including Marriage advance, Educational Advance etc. paid from Municipal funds to all staff.
3. Sanction of O.T. Allowance of Water supply and other staff
4. Sanction of Selection Grade scales of pay to eligible persons as per rules in vogue.

sd/-H.M. Pandey,
Director.

To
All Executive Authorities of Municipalities/Township committees.

//true copy//

Municipal office,
Udumalaipettai.

F.Dis.3931/89 Cl(RF.33)

Dated: 23-5-89

- 1) Copy to all Section Heads
- 2) Copy to all Assistants & Junior Assistants stock file
- 3) Copy to Commissioner's table.

sd/-S. Jayaraman,
Commissioner.

/t.c.f.b.o./

S. Manoj Kumar
Manager. 18/5/89