

Copy of:

Acc.No.93027/37/L3  
Dated.6.1.1989.

Office of the Director of  
Municipal Administration,  
Ezrailagan Annexe, Chembauk,  
Madras.5.

CIRCULAR

Sub: O&M Cell - recommendation No.102 - Regarding  
remittance of Money in bank - remarks called  
for.

ref: Examiner of Local Fund Accounts Lr.No.C1/92263/  
37, dated.22.3.88.

In recommendation No.102 of O&M Report, it has been  
suggested that for remittance of money in a bank, the chalan  
book may be sent without detaching the copies of the chalan  
from the book and that the bank may remove two copies of  
chalan and return the book containing the counterfoil after  
affixing the seal and signature in token of having received  
the amount.

The Examiner of Local fund Accounts in his letter cited  
has also accepted this recommendation. Therefore, the Executive  
Authorities of municipalities & Township Committees are ins-  
tructed to implement the above procedure for remittance of  
money in this book in future.

The receipt of Circular may be acknowledged by next post

Sd/-----  
for Director.

//true copy//

R.F.34/1681/89

Municipal Officer, Palani.  
Dated.6.3.89

Copy to Stock File, Accountant, B2, Shroff

Copy to Commissioner's table.

Sd/- S.Jayaraman,  
Commissioner.

//t.c.b.o.//

*A.P.S.*  
Revenue Officer.