

Copy of memo No.D.Dis,4053/61/CC d/- 22-2-61 of the Joint Director of Town Planning, Madras.

...

Sub:- Inordinate delays in transmission of building appeals to the Director of Town Planning and to the Government.

...

It has been brought to the notice of this Department that unnecessarily long delays are caused at Municipal and Panchayat offices while transmitting appeals for exemption filed by parties under the revised building rules to the Director of Town Planning or to the Government, and submitted through the Commissioner, of Municipality or the Executive Officer of the Panchayat as the case may be. Some cases of delays have ranged over for a period of 1 year and more. The Department sees no reason why there should be such undue delay in the transmission of an appeal to this office with Municipal files and with remarks. It has been observed that such delays cause great strain and hardship to parties and weakens the case of the authorities. The Department is accordingly anxious that such delays should be stopped.

The Commissioners of Municipal Councils and Executive Officers of Panchayats are hereby informed that they should in future see that the following instructions are strictly observed in the transmission of all appeals preferred by parties to the Director of Town Planning and to the Government through the Director of Town Planning:-

(a) An appeal preferred to the Director of Town Planning or the Government should be forwarded to the Director of Town Planning or to the Government through the Director of Town Planning, as the case may be within one month of its receipt at the Municipal Office.

(b) Where an appeal as in (a) above has been preferred through the Municipal Council or the Panchayat Board even though it may not be required, such appeal should be forwarded to the Director of Town Planning within one week from the date of which the Municipal Council or the Panchayat has considered the appeal and passed a resolution.

(c) In every case of appeal received, the Commissioners and Executive Officers shall see to it that the appellant submits an unstamped advance copy of the appeal to the Director of Town Planning while the original, duly fixed with Court fee stamps should be submitted through the Local body.

(d) If for any reason it has been found that the appeal cannot be forwarded within the time specified in (a) and (b) above, the delay with reasons therefore should be duly intimated to the undersigned within the time specified.

The Commissioners of Municipalities and the Executive Officers of Panchayats to whom this ~~memo~~ memo is issued shall see to it that the above instructions are followed strictly.

The receipt of this memo should be acknowledged.

Sd. x x x x x
For Joint Director of Town Planning.

To All Commissioners of Municipal councils.

X x x x x x x .

/True copy/

No.13529/61/H10.

Municipal Office, Coimbatore.
D/- 10-5-61.

Copy communicated to all the clerks, Building Inspectors and Assistant Town Planning Officers for information. They will adhere to the instructions contained in the memo of the Director of Town Planning.

v ln/18/5-a.

For commissioner. 15/5/61