



Municipal Administration &
Water Supply Department,
Secretariat,
Chennai-9.

Letter No.42044/MA V/02-15

Dated 27.7.2004.

From

Thiru T.Suyambukesan, B.Sc.,
Deputy Secretary to Government.

To

The Director,
Tamil Nadu Institute of Urban Studies,
Alagesan Road, Saibaba Colony,
Coimbatore 641 011.(w.e.).

Sir,

Sub: Government of India, Ministry of Urban Development and Poverty Alleviation - Training to all women Municipal Councillors identify suitable State Level Training Institute - Requested - Reg.

Ref: 1. Govt.Lr.No.42044/MA V/02-1, dt.29.4.04, 19.5.04 & 25.6.04.

2. From the Under Secretary to the Government of India, Ministry of UD&PA, Lr.No.11025/23/02-UCD(Pt), dt.8.7.2004.

In continuation of the Government letter cited, I am directed to enclose a copy of the letter second cited and request to submit a detailed training proposals for training of women councillors in the format prescribed by the Government of India in the letter second cited to Government.

Yours faithfully,

Copy. Jai. 28/7/04

for Deputy Secretary to Government.

28/7/04

Copy to: The Commissioner of Municipal Administration, Chennai-5.
Clean copy for file.

No.N-11025/23/2002-UCD(Pt)
Government of India
Ministry of Urban Development & Poverty Alleviation
(Department of Urban Development)

Nirman Bhawan, New Delhi
Dated: July 8, 2004

To

Thiru M Malik Feroze Khan
Joint Secretary
Municipal Administration & Water Supply Department
Secretariat
CHENNAI – 600009.

ub: Training of elected women representatives in the urban local bodies of Tamil Nadu.

I am directed to refer to your letter No.42044/MAV/2002-15 dated 25.6.2004, intimating this Ministry that the Government of Tamil Nadu has identified the Tamil Nadu Institute of Urban Studies, Coimbatore as the State-level training institute for imparting training to the women councillors in the urban local bodies of Tamil Nadu.

2. You are requested to direct the institute to submit a detailed training proposal for the training of women councillors in the urban local bodies of Tamil Nadu and forward the same to this Ministry for further necessary action. The training proposal submitted by the institute should indicate among other things the exact number of women councillors, training schedule, topics to be covered in the three-day training programme, etc. The budget estimate in the proposal may also be put in the following format so that immediate action could be taken:

1.	Target Group	_____ (Number of women councillors in the urban local bodies of Tamil Nadu)
2.	Total No. of Programmes	_____
3.	Duration of each Training Programme	3 days
4.	Number of Participants per Programme	_____ (Target Group ÷ Number of Programme)
5.	Estimated cost for preparation of Training Modules	Rs._____ (Maximum Rs.5.00 lakhs, depending upon the number of women councillors to be trained)
6.	Estimated training cost for the three-day training programme	Rs._____ (Rs. 1,000 x Number of participants x 3)
7.	Grand Total of the costs involved	Rs._____ (5 + 6)
8.	Contribution of the Govt. of India	50% of the total amount shown against Sl.No.7
9.	Contribution of the Govt. of Tamil Nadu	50% of the total amount shown against Sl.No.7

Yours faithfully,

Under Secre