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| 2. | Sections 9, 10, and 12 of the Madras Town Planning Act and rule 45 of the Town Planning Rules. | Joint Director of Town Planning. | Deputy Director of Town Planning (Regional) | Municipality and its vicinity. Approval of Map No.2., and Draft Scheme and modification to Map No.2., and Draft Scheme will vest in the Joint Director of Town Planning.
To guide the local bodies in the preparation of detailed Town Planning Schemes for selected areas and process the scheme till the stage of finalisation of the draft Scheme, i.e., Map No. 2., together with scheme rules for adoption by the Local bodies. Approval of Map No.2., and Draft Scheme will vest in the Joint Director of Town Planning. |
| 3. | Section 17 of the Madras Town Planning Act, 1920. | -do- | -do- | To advise the Local Bodies on approval of all private layouts received for sanction in draft Town Planning Scheme or sanctioned Town Planning Scheme areas, in accordance with the Schemes up to 15 acres in extent. Approval of layouts of extent exceeding 15 acres will vest in the Joint Director of Town Planning. |
| 4. | Rule 40 of the Town Planning Rules. | -do- | -do- | To permit local bodies to adopt different scales and colours for the preparation of maps for Town Planning Schemes, in Special cases. |
| 5. | Rule 44 of the Town Planning Rules. | Joint Director of Town Planning. | Deputy Director of Town Planning (Regional) | To examine and offer remarks and assist the Directorate on the disposal of 'suggestions and objections' received from owners' on Town Planning Schemes, to the Director for final remarks of the Department of the respective local bodies. |
| 6. | Advice to the local authorities concerned. | -do- | -do- | To advise the Local Bodies on relaxation of scheme provisions in respect of open spaces to buildings in draft scheme areas. Any relaxation or variation or modification to the scheme other than open spaces in and around buildings should be decided by the Joint Director. |
| 7. | Rule 51 of Town Planning Rules and orders of Govt. in G.O.Ms.No. 254. P.H. d/ 20-1-1950. | -do- | -do- | To advise local bodies generally on all matters connected with Town Planning and town improvement and watching the progress made by the local bodies in the preparation and execution of Town Planning Schemes and security scrutiny and submission of Annual Progress Schemes of Local Bodies to the Directorate. |

To initiate review of progress reports of Municipalities and Panchayats on Town Planning and submit to Director's ~~prax~~ ~~prax~~ approval and for communication to the respective local bodies and to submit consolidated report to the Government.

(b) THE MADRAS DISTRICT MUNICIPALITIES ACT, 1920 AND THE MADRAS CITY MUNICIPAL ACT.

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| 8. | Sections 175 and 176 of the Madras District Municipalities Act, 1920 and G.O.No. 1920 dated 26-5-1939. | Joint Director of Town Planning. | Deputy Director of Town Planning (Regional) | To advise local bodies on approval of private layout received by them for sanction in non-scheme areas up to <u>15 acres</u> in extent. Private layouts of over 15 acres in extent shall be submitted to the Joint Director of Town Planning for approval. |
| 9. | Section 249 of the Madras Dt. Municipalities Act and G.O.No. 1119, P.H., d/ 7-6-1927. | -do- | -do- | To advise local bodies in matters connected with the prescription of building lines and street alignments.
To advise the Local Bodies on steps to be taken to zone Industrial areas and forward the proposals to the Director of Town Planning for approval after the necessary formalities are completed by the local authorities. |
| 10. | Section 166 of the Madras Dt. Municipalities Act. | -do- | -do- | To advise local bodies in matters connected with the prescription of building lines and street alignments. |
| 11. | G.O. Ms.No. 1418, RDIA., dated 19-6-1965. | -do- | -do- | To review progress reports of Municipalities and Panchayats on the disposal of building and layout applications received by them and submit consolidated review to Director for submission for to Government. |

(c) THE MADRAS VILLAGE PANCHAYATS ACT.

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| 12. | Section 112 and 113 and rule 12 of the Panchayat Rules. | Joint Director of Town Planning. | Deputy Director of Town Planning (Regional) | To advise the local bodies on the steps to be taken to zone Industrial areas and forward the proposals to the Director of Town Planning for approval after the necessary formalities are completed by the local authorities. |
| 13. | Rule 8(a) of Panchayat Rules. | -do- | -do- | To approve factory plans of Panchayat areas. |
| 14. | Rule 51 of Town Planning Rules. | -do- | -do- | To initiate review of progress reports of the Panchayats and Panchayat Unions with regard to Town Planning functions and submit for Director's approval. |

approval and communication to respective Local Bodies.

(d) THE MADRAS PUBLIC HEALTH ACT.

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| 15. Section 89 and 90 of the Act. | Joint Director of Town Planning. | Deputy Director of Town Planning (Regional) | To initiate action and get necessary plans prepared for zoning of Residential areas by the urban local authorities where this has not yet been done, and forward them to the Director for approval, after the necessary formalities are completed by the local authorities.

To examine proposals of exclusion from the already notified residential areas and submit them to Director of Town Planning with suitable recommendations. |
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(e) THE MADRAS FACTORIES ACT.

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| 16. Rule 3(1)(C) of the Madras Factory Rules 1950. | Joint Director of Town Planning. | Deputy Director of Town Planning (Regional) | To approve factory plans under rule 3(1) (C) of Factory Rules |
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(f) GENERAL.

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| 17. G.O.No.2247 Home dated 26-6-1965. | -do- | -do- | To approve all Harijan Welfare layouts and Housing layouts of other departments and institutions for areas up to 15 acres in extent, excepting the layouts of State Housing Board and its Units. (All works relating to State Housing Board, referred to the Directorate will be attended to by the Joint Director of Town Planning) |
| 18. G.O.No.1920, PH. d/ 26-3-1939. | -do- | -do- | To approve (a) layouts up to 15 acres extent and (b) attend to matters connected with formation and control of Public and Private Streets by the local bodies. |
| 19. G.O.Ms.No. 1119, PH. d/7-6-1927. | -do- | -do- | To approve zones where construction of certain types of buildings are to be regulated in the future. |
| 20. G.O.Ms.No. 3077 ILC. dated 13-6-62. | Director of Town Planning. | -do- | To scrutinise all layouts and plans for Industrial Estates and submit them to Director of Town Planning for approval. |
| 21. State Housing Board Act and G.O. Ms.3710 ILC., d/20-5-61 and G.O.Ms.No. 1587. RDLA. dated 30-8-1967. | -do- | -do- | To advise local bodies on Town Extension Town Improvement, congestion relief, Slum Clearance, Municipal and Local Income Housing Schemes etc.,

To advise local bodies in matters relating to bringing up to date, of the Town Maps. |

II. ADMINISTRATIVE.

22. G.O. Ms. No. 1497 L.A., dated 3-7-1965. Personal Assistant to the Director of Town Planning. Deputy Director of Town Planning. To countersign the advance of Travelling allowance and Travelling allowance bills of the non-gazetted touring staff employed in the region and maintain control over the expenditure under "Travelling Allowance" of each region.
23. G.O. Ms. No. 1672, LA., dated 6-7-1966. Joint Director of Town Planning. -do- To countersign the Travelling Allowance bills excluding Travelling Allowance of the Assistant Directors of the respective region. (The Travelling Allowance claims of the Assistant Directors and the Deputy Director of Town Planning will be countersigned by the Joint Director of Town Planning).
24. General matters regarding establishment. -do- or Director of Town Planning. -do- (a) To appoint candidates to the sanctioned posts in the Regional offices in the categories of (1) Tracers. (2) Blue Printers (3) Peons and also Watchman and Sweepers, who are paid out of contingencies.
- (b) To sanction permission casual leave, optional holiday and compensation leave to the Assistant Director and all other non-gazetted staff of the Regional office and Field Unit Office.
- (c) To sanction regular leave to the staff of the regional office listed under item (a) above and post necessary substitute with intimation to Head Office.
- (d) To sanction regular leave to all non-gazetted staff of the Regional Office and Field Unit up to a maximum period of two months where posting of substitute is not necessary.
- (e) To sanction annual increments to all non-gazetted staff of the Regional Office.
- (f) To enforce office discipline including suspension, pending enquiry, imposition of fine on Last Grade Servants, awarding of Censure, stoppage of increments and framing of charges on the Last Grade and non-gazetted staff in accordance with the procedure laid down in classification, control and appeal rules and other instructions of Government issued from time to time.

(g) To initiate the confidential report of Assistant Director of Town Planning and submit the same to the Joint Director of Town Planning.

(h) To write the Confidential report of the Planning Assistants, Draftsman, Grade II Supervisors and Superintendents and submit the reports to the Joint Director of Town Planning for countersignature and keep custody of these files on return from Joint Director of Town Planning.

(i) To obtain from the Assistant Director Confidential reports for all other non-Gazetted staff of the Regional Office and Field Unit, to countersign and keep custody of the reports.

(j) To maintain in the Service registers of all Non-Gazetted staff of the Regional Office and the Field Unit.

(k) To sanction all advances under Madras Financial Code as per M.F.C. to the Non-Gazetted staff of the Regional Office and Field Unit.

(l) To operate the Permanent advance for incurring petty contingent expenditure of the Regional Office and Field Unit

(m) To approve the tour programme of the Assistant Director of Town Planning and other non-gazetted staff (declared as Towning Officers) of the Regional Office and Field Unit.

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