

R.F.32/7371/68.

SALEM MUNICIPAL OFFICE,  
Dated 28.2.1968.

ENDORSEMENT.

Copy of G.O.Ms.No.167 dated 3/2/1968 is communicated to Municipal Health Officer, Assistant Town Planning Officer and Building Inspectors for information and guidance.

*Machan*  
FOR COMMISSIONER.

ESR/29.2.p.

To

The Municipal Health Officer, Assistant Town Planning Officer and Building Inspectors.

Copy to F1 for stock file.

Copy to G1, G2, G3, G4, G6 and G7 for stock file.

(15 copies)

Copy of G.O.Ms.No.167 dated 3rd February 1968; Rural Development and Local Administration Department.

BUILDING RULES - Municipalities - Disposal of building applications in Municipal Offices by Commissioners - Procedure - modification of - instructions - issued.

Read the following:-

G.O.No.686, P.H., dated 13.3.1944.

G.O.No.1408 P.H., dated 29.5.1945.

Government memorandum No.45036/44 P.H. dt/- 29.5.1945.

From the Director of Town Planning, Madras, letters No.33201/63-D5, dated 17.12.1965 & 7.1.66.

ORDER:

In Government Memorandum No.45036/44, Public Health, dated 29.5.1945 (copy appended) instructions have been issued regarding the procedure to be adopted by the Executive Authorities of Municipalities on applications received from private persons to put up structures. According to these instructions one copy of the building application together with the plans which are received in duplicate, is referred to the executive inspecting staff (Building Inspectors) of the respective area for inspection, scrutiny and report. Another copy of the plan is referred to the Health Section of the Municipality for offering remarks on sanitary points.

2. The Director of Town Planning, Madras has since observed that, in general, there has always been considerable delay in the disposal of the building applications and that the delay is mainly due to non-receipt of report regarding sanitary aspects from the Health Section. He has, therefore, suggested certain modifications to the existing procedure.

3. The Government have examined the suggestion of the Director of Town Planning and they direct, in modification of the instructions issued in the said Government Memorandum that reference of building application cases, to the Health Section need not be made in the usual and normal cases of additions and alterations to the existing buildings, not involving any change in the existing sanitary arrangements. They also direct that the following types of cases may be referred to the Health Section for its remarks:-

(i) where the commissioner feels it necessary to examine the drainage facilities, water facilities and cases of constructions falling within the proximity of the sites which are likely to cause nuisance, such as burial, burning ground, industries, isolation hospitals etc., and

(ii) where the Commissioner in his opinion feels it necessary to have the remarks of the Municipal Health Officer.

4. The Health Section of the Municipality should see that the cases referred to it are returned to the Town Planning Section of the Municipality with its remarks within a period of one week. If the remarks of the Health Section are not received within the specified period of one week, the Town Planning Section may go ahead and take a decision on the application and communicate it to the party within the period of 30 days specified in the Madras District Municipalities Act, 1920.

5. The instructions should be strictly adhered to.

(By Order of the Governor).

G. Victor Solomon,  
Deputy Secretary to Government)

/true copy/

Copy of Government Memorandum No. 45036/44 P.H. dated 29.5.1945

Sub: BUILDING RULES - Municipalities - Disposal of Building applications by Commissioners - Procedure.

The attention of the Director of Town Planning is invited to the orders in G.O. No. 1408 P.H. dated the 29th May, 1945. He is requested to instruct executive authorities of Municipalities to observe the following procedure in dealing with Building applications in municipalities.

The plans sent with applications for permission for construction of buildings should be in duplicate. On receipt in the Municipal Office, one set of plans should be sent to the Health Officer for remarks on the public health aspect of the proposed construction e.g. as regards ventilation, drainage, disposal of sewage, size of rooms etc., while the other set should be scrutinized by the Municipal Engineering or Town Planning Department as regards aspects concerning structure, foundations, materials, town etc. The Commissioner should, on receipt of both the sets together with the remarks of the Health Officer, Engineer, etc., pass final orders after personal inspection, if necessary.

If no Health Officer is employed in a Municipality, the duplicate building plans received with the application should be sent to the Sanitary Inspector report. If municipalities which do not have Town Planning or Engineering staff, it will be sufficient if one set of plans accompanies the building application; and this set should be sent to the Public Health staff for remarks, in accordance with the orders in paragraph 2 of G.O. No. 686, P.H. dated 18.3.1944.

/true copy/