ந.க.எண்.க/45218/88, ஆராய்வாளர் அறுவலகம், நாள். 25.5. 88. சென்னன — 600 002.

அரசு ஆணைகளின் தொகுப்பு — 1/88

பொருள்: பிரதி மாதம் அரச ஆணைகளின் முக்கிய குறிப்புகள் தயார் செய்ற அறுப்புதல் தொடர்பாக — 1988ம் ஆண்டிற்கு முதல் தொகுப்பு அறுப்புதல் தொடர்பாக.

தலைமை அவவலகத்தில் 1988 மார்ச் வரை பெறப்பட்ட முக்கிய இ அரசு ஆணுகளின் சுருக்கம் மற்றம் அதற்கு முன் மாதங்களில் விடுபட்ட அரசு ஆணைகளின் சுருக்கங்களையும் தொகுத்த இத்தடன் அூப்பி வைக்கப்படுகிறத

இத்ததொகைப்பினைப் பெற்றாக் கொணூடமைக்கு ஒப்புதல் வழங்கு — மாறும் கோர்ப்படுகிறது.

ஒம். கோ. நாகநாதன், ஆசாய்வாளர்.

இனைப்பு: 1/88 ஆரச ஆனைகளின் தொகுப்பு.

- 2) வகை 3வ் படி அனனத்த சார்நிலை அ<sup>வ</sup>வெலகங்கள்.
- 3) ஆசிரியர், துணிக்ணக மலர், 25—5 வத மெயின் நோடு, சி.ஜ.டி. நகர், சென்னை — 600 035.

/உண்னம நகல்/

hyporcerceen 23688

கு ்ண்கானிப்பாளர்.

பெய/6/6

### CORPORATIONS

### Age of Superannuation:

The Government direct that the age of superannuation of the Sanitary Morkers and Sanitary Supervisors working in the Corporation of Madurai be raised from 55 years to 60 years with effect from 25.4.1979 on the analogy of the orders issued in the Government Order Ms.No.1877/Health/dated 24.10.1979.

G.O.Ms.No.383/H&FW/dated 4.3.1988.

### Special pay for Medical Officers:

The Government direct that the Special Pay of Rs. 150/-as sanctioned to the Assistant Surgeons in Government Medical Departments, shallbe extended to the Medical Officers working under the control of Corporation of Madras, Madurai and Coimbatore, Municipalities and Panchayat Union dispensories, whose Pre-revised scale of pay was Rs. 750-1350 and the present scale of pay is 1340-2435 with effect from 20.3.1987.

G.O.Ms.No.147/Fin(PV)/dated 10.3.1938.

### E.L.S. - Granting of advance to the employees to purchase plot and for construction of Houses - Ordered.

Government allow the Madurai and Coimbatore Corporations to extend the House Building Advance to the employees in the Electrical Undertaking of Madurai and Coimbatore Corporations subject to the following conditions....

- (i) Rules applicable to Government employees issued from time to time in respect of the House Building Advance should be made applicable to the employees of Electrical Undertakings.
- (2) Interest should be calculated at the rate fixed by the Government applicable to Government Servants.
- (3) Advance should be met from the funds of electrical undertakings subject to the availability.
- (4) A limited provision should be made in the budget every year for House Building Advance and the grant of advance should not exceed the provision.
- (5) This order shall take effect from the date of this order.

6.0.Ms.No.191/M.A.&W.S./Dated 8.3.1988.

### Payment of Cycle allowance to E.L.56 Staff:

Government direct that the employees recruited prior to 1.10.1978 and attached to the post of wireman, Assistant wireman, Metro Reader, Metro Inspector, Linc man, Linc Inspector, Helper, Supernumany Helper and who owns bicycle to perform the official duties of Madurai and Coimbatore Corporations and Pollachi, Karur and Thanjavoor Municipal Electrical Undertaking may be sanctioned the Conveyance allowance of Rs.20/- with effect from 1.1.88 from the funds of respective electrical undertakings.

G.O.Ms.No.190/MA&WS/dated 8.3.1988.

### Funcral expenses of Deceased employees while on duty: - Eligibility of Pay limit:

The Government direct that the exgratia grant of Rs.100/- be paid to the Legal heirs of employees of Corporation and Municipal ELS who were recruited prior to 1.10.78 who are involved in serious accidents while on duty not resulting in deaths

Provided the employees have put in a continuous services for two (2) years and the pay last drawn does not exceed R 1200/m p.m. The expanditure shall be met from the funds of the respective funds of Electrical undertaking.

G.O.Ms.No. 189/MA&WS/dated 8.3.88.

### Public Health & Medical Services Rules Amendment - Issued:

Draft amendment in respect of contingency 16 and 17 Viz. District Family Welfare Medical Officers and Medical Officers (Family Welfare) in the rules has been issued.

G.O.Ms.No.481/H&F7/Dt.14.3.1988.

### Special Allowance to Store-keeper:

Government direct that a special allowance of Rs.75/- and Rs.55/- p.m. be sanctioned to the post of Store-keeper Grade I and Store-keeper Grade II respectively of the electrical undertaking of the Corporations of Madurai and Coimbatore and the Municipalities of Karur, Pollachi and Thanjavoor with effect from the issue of this order from the funds of the Electrical Undertakings.

G.O.Ms. No.287/MA&WS/DT.17.3.1988.

### MUNICIPALITIES

### Defalcation of Municipal Funds - Administrative lapses - Avoidances:

So far as the Municipalities having non-banking Treasuries are concerned, the instructions issued in the G.O.Ms.No;1016/RD&LA/Dt.9.7.82, which have been incorporated in the Municipal Manual Volume II Under Article 3-12 and 3-27 (Para-1) shall be adhered to strictly and in respect of Municipalities having transactions with Banking Treasuries the instructions in Para (2) of article 3-27 of the Municipal Manual Volume II should be followed.

Letter No: 19533/M7/86-16/MA&WS dated 14.1.1988.

### L.T.C. availed by Municipal Commissioners:

Government direct that the expenditure of Travelling Allowance on Leave Travel Concession should be met out from the Municipal funds in respect of all categories of Municipal Commissioners except Regional Director of Municipal Administration and that the expenditure of Travelling Allowance on Leave Travelling Concession by the RDMA be met fut from the State Funds.

G.O.Ms.No.89/MA&WS/Dated 17.2.1988.

### Deposits - New Deposit Account opening of:

Government direct that a new deposit account be opened so far as the electrical undertaking of the Madurai and Coimbatore Corporations and Thanja voor, Pollachi and Karur Municipalities.

The Deposits for the Municipal Electrical Undertaking, shall be credited into the new sub head ofaccount, "An P.F. deposits of Municipal electrical Undertakings of the Corporations of Madurai and Coimbatore and the Municipalities of Thanjavoor Pollachi and Karur" to be opened under M. Deposits and advances - @ Deposits bearing interest -8343 - Other Deposits - 120 Miscellaneous Deposits (DPC No.834200/20 MNs0001)nThosDeposit account shall be operated by the Commissioners of Madurai and Coimbatore Corporations and the Commissioners of Thanjavoor, Pollachi and Karur Municipalities!

Letter No.66787/E4/87-2/MA&WS dated 16.2.1988.

# Fixation of Pay in new time scale of Pay for School conductress in Municipalities:

In partial modification of the orders issued in para 4 of the G.O.Ms.No.431/MA&WS/Dt.2.4.1986 Government direct that the conductress working in the municipalities on full time workers shall be eligible for new time scale of pay of Rs.450-10-570-15-720 with effect from 1.10.1984.

G.O.Ms.No.290/MA&WS/dated 21.3.1988.

### Upgrading PUDUKOTTAI Municipality:

Pudukottai Munici ality be upgraded from first grade to Selection grade with effect from the date of issue of this order.

G.O.Ms.No.303/MA&WS/Jt.22.3.1988.

### PANCHA T UNIONS:

## PANCHAYAT UNION COUNCIL - Procedural irregularities of routine nature:-

The Government delegate the powers to Director of Rural Development to ratify Procedural irregularities of routine nature involving no policy issues relating to the expenditure incurred from the Panchayat Union Council funds and Panchayat funds to the Director of Rural Development in respect of the following items only.

- (1) No financial limit is fixed for granting the permission for the conversion of securities of Contractors such as National Savings Certificates/Defence Certificates etc.
- (2) A coiling limit of Rs.3000/- per EMP per annum is fixed for repairs earned out after following the usual procedure.

G.O.Ms.No.31/RD Dopt./Dt.3.2.1983

### Profession tax-Payment of tax more than one local bodies:-

The Order issued in G.O.Ms.No.1575/R.D.A/dt.19.10.82 is modified restricting its application only to a partnership firm and not to a oompany.

G.O.Ms.No.102/RD Dop/Dt.9.3.1988.

### Separation of Local bodies accounts from Public accounts:

Orders issued in G.O.Ms.No.1655/Fin/Dt.30.12.1972 shall continue to be kept in abeyance upto 31.3.1990 so far as Panchayats and Panchayat Unions are concerned.

Lotter No. 18920/WSN/88-1/Fin dated 9.3.1988.

### Record Clerks Premoted as Junior Assistant in Panchayat Union: -

Those Record clerks of Panchayat Union who were promoted as Junior Assistants if they are qualified as the date of first appointment as J.A. to hold the said post viz. if they had put in not less than 5 years as service in Record clerk and possessed the minimum Educational qualification required for the post of J.A.'s may be permitted to continue as such ax (as J.A's) until further orders of Government without any claim, however for regularisation of their services in the post of J.As. They will not however be promoted as Assistant even temporarily. This order id not applie able to

Part-time clerks of village Panchayat who can be appointed as such only after selection by the T.N.P.S.C.

Letter No.28657A, III/87-2/3.D.L-partment dated 8.3.1988;

#### TOWN PANCHAYAT

Pension - Family Pension Sanction of Family Pension based on collateral evidence in the absence of Service records - Regarding.

If pension Payment order number is indicated there may not be any need to verify the particulars, since it can be taken after due verification of the P.P.O.No. that the claim is a bonafied one. If such particulars are available either in the application furnished by the applicant or with the concerned Department for verification, the claim may be rejected straightaway.

Letter No:140799 A/Pen/87-1/Fin(Pen) dated 9.12.87.

Establishment - Panchayat Institution - Appointment of sanitary workers - Direct recruitment - Age limit - or ders issued.

Government consider that it is not advantageous for the Public Health activities of the Panchayat Institutions to impose any maximum age limit for the appointment of Sanitary Workers. However, they direction that the candidate for the appointment to the posts of sweepers a sanitary workers should have completed 21 years of age on the first day of July of the year in which the selection is made.

G.O.Ms.No.15/R.D.Dept./Dt.25.1.1988,

#### PINSIO

Pension - Liberalised pension formula - Extension of benefits to retired State Government Servants who were in receipt of pension on 1.10.1979 - Further instructions issued.

The Government direct that in cases where the revised pension as per actual calculations become lesser than the pension alreadyfixed as per Ready reckoner, the pension already fixed as per ready reckoner shall be allowed.

Letter No. 142882/Pen/87-5 dated 8.2.1988.

Pension-Recommendations of the 4th Pay Commission - Enhancement of Pension - Method of calculation of pension in respect of those retired between Cetober 1984 and 30th July 1985 - Crders Issued.

.In modification of the orders issued in para 5(1) of the G.O.Ms.No.562/Fin(PC)/Dated 10.6.85that for the purpose of calculation of average emoluments of State Government employees

who retired during the period, October 1984 and 30th July 1985. The entire D.A. upto the average price index level of 528 points shall be treated as Dearness Pay with effect from the dates on which these were sanctioned.

G.O.Ms.No.110/Fin(Pen)/Dt 29.2.1988.

Dearness Allowanees - Admissibility of DA for pension exceeding of Rs, 2025/- clarification issued.

The rates of DA/ADA in respect of pension range exceeding of Rs.2025/s shall be calculated and paid at the percentage indicated in the orders so far issued and to be issued from time to time. No upper limit has been fixed for the payment of DA/ADA on pension.

Government letter No:23737A/Pen/88-1 dated 3.3.1988.

Pension - Grant of Family Pension for life to the son or daughter of a Government Servant suffering from disorder or disability of Mind ote.

Government direct that the benefit of Family Pension to the sons/daughters of Government Servants who are suffering from any disorder or disability of mind orphysically artificed of disabled so as to see them mable to earn a living be extended to such sons/daughters of Government Servants who retired/died before 1.1.1979.

G. C. Ms. Mo. 150/Tin (Po. )/Tis 11,3,1000.

Pay and Allowances - Drawa of Last months Jalary in the case of Self - drawing officers:

Government direct that last months salary of the retiring self drawing officers shall be paid on the last working day itself without insisting upon the production of certificate of Transfer of chargefor fund relief.

G.O.Ms.No.192/Fin(Pen)/Dt.29.3.1933.

### SERVICE MATTERS:

Personnel - Tamil Nadu Civil Services (C.C.A) Rules - Amendment Issued:-

In the said rule, rule 12 shall be numbered assub-rule (1) of that rule (1) as so renumbered the following sub-rule shall be added. (2) Notwithstanding anything contained in these rules and in Appendix IV the Head of Department concerned may impose any of the panalties mentioned in item (i),(iii) in so far as it relates to withholding of increments and (v) in rule 8 as all members of the State Service other than such members who are immediately below such Head of Departments.

G.O.Ms.No.185/P&AR (Per M)/17.3.1938.

Public Cervants . Department, enquiries - engagements of Counsel by Accused Officers:-

All the disciplinary authorities and Heads of departments are also informed that wherever a legal counsel of lawyer is permitted, such permission also covers the perusal of the connected records also relating to the disciplinary cases and that such perusal of records should be in the presence of the disciplinary authorised by him in riting, for this purpose when the occurs of their should also be present.

G.O.Ms.No. 191/P&R(Per-M)/dated 21.3.1983

Rules - T.N.State and Subordinate Services - General rule 47 relating to relinquishment of regular reckoning of Temp. relenquished - Certain clarifications - Issued.

The Government issue the following clarification on the points references to:

Print 1:- Rights or previliges to which a person may be entitled under the T.N. State and Subordinate services rules or the Special rules can be relinquished. Hence depending upon the particulars right/privilege relinquished the manner or reckening the period of 3 years or any higher period ic., from the date of offer of relinquishment by the competent authority has to be decided for examples if a individual intends to relinquish his right of promotion with reference to a pending proposal to give effect to any such promotion and if his relinquishment is apported to a given effect from the date of offer as relinquishment or from the date on which he would have been premoted by for his relinquishment.

G.O.Ms, No, 173/P&AR (Por.M)/Dt. 15.3.1988.

Personnel T. N. Gene Subcrdinate Services class XXII - Amendment to Special rules - issued.

Amendments: In the said special rules, in part II in Class XXII.

In the rule 6, after the second proviso the following proviso shall be added, namely:-

"Provided that in the case of Record clerks, in the Commercial Tax Department, Madras (North) and Madras (South) shall be the Unit and that the Deputy Commissioner of Com. taxes Madras shall be the Unit officer"

- (2) In the Annexure, under Category-1. under the heading "Com. taxes Dept"
- (i) for the expression "Office of the Board of Revenue (Com.taxes)" in column (i) and the entry relating thereto in Column (2) the following expression and entry shall be substituted namely:-

Office of the Commr. of Joint Commissioner I
Commorpial Taxes Office of the Commissioner of Commercial taxes.

(ii) for the expression Office of the Commercial Officers, Joint Commercial Tax Officers and Deputy Com. tax Officers" in column (1) and the cutry relating thereto in Column (2), the following expression and entry shall be substituted, namely:-

Offic of the Assistant Commrs. (Commercial tax)

(iii) The expression "Office of the C.T.O. (Intelligence) Madras and special Deputy CTO" in Column (1) and the entry relating thereto in column (2) shall be omitted.

G.O.MS.No. 194/P&AR/Dt.22.3.1988.

T.N.P.S.C. Regulations 1954 = 3% of appointments reserved for Physically handicapped candidates from the Commissiones purview - Amendment.

Amendment: In the said Regulations, in Regulation 16, in clause (b) the following shall be added at the end, namely.

'and in the matter of direct recruitment to the posts within the purview of the Commission in which appointments have to be made against the posts reserved for the physically handicapped candidates equal to 3% of the vacancies as per rule 22 of the Fourier rules for the T.N.State and Subordinate Services rules"

G.O.Ms.No. 215/P&AR/Dt. 28.3.1988.

Public Services - Suspension of Government servants involved in cas of Dowry Death - garding.

If a case has been registered by the Police against a Government Servant under Leading 304-B of the IPC, he shall be placed under suspension in the following circumstances by the Compet nt authority by in king the provisions of rule 17(e) of the T.N.Civil Service. Clarification, Control and appeal) rules:-

- (1) If the Government servant is arrested in commection with the registration of the police case, he shall be placed under suspension immediately irrespective of the period of his detention.
- (ii) Ifhe is not arrested, he shall be placed under suspension immediately on submission of a Police report under sub-section (2) of Section 173 of the Code of Criminal Procedure, 1973 to the Magistrate, if the report Prima facie indicated that the offence has been committed by the Government servant.

G.O.Ms.No.95405/Per-N/87-2/P&AR dated 23.3.1988.

### LEAVE RULES:

Special Casual leave to persons undergoing sterilisation operation:-

The Government permit the grant of special camual leave not exceeding 8 days to male worker, and 20 days to female worker who work on contract basis under this government if they undergo Vescetony or puerperal or non-puerperal operation, as the case may be.

G.O.Ms.No.750/H&FW/Dated 30.3.1988.

### FUNDAMENTAL RULES

# Public Services - Advancement to Selection grade - Age restriction for promotion - Clarification issued.

Government direct that the age restriction, if any prescribed in the Special/adhoc rules for promotion to higher posts shall not be insisted upon for the purpose of advancement to Selection grade, if the individuals are otherwise qualified for promotion to higher posts.

Letter No. 121945/Per(s)/87-1 dated 8.1.1983.

# Tamil Nadu Government Servants conduct rules - Rule 7(1)(b) Amendment issued.

In rule 7 in sub-rule (1) for clause (b) the following clause shall be substituted namely,

- (b) Every Government Servant, for the construction or extension or acquisition of a house, shall report to the prescribed authority in the following manner:
- (1) before starting the constructions or extension or entering into transaction for acquisition of a house either from out of Loan or advance from the Government or others or part-final withdrawal from the P.F. he shall obtain previous sanction of the prescribed authority in Form VI or VI A as the case may be, in schedule I appendix to these rules.
- (ii) after completing the construction or extension, he shall report to the prescribed authority in Form VII in Schedule I appended to these rules.

The details of forms VI and VII in Schedule I appended to these rules shall be furnished wherever it is possible to do so, the Government servant shall mention the covered area on which the building is exected or proposed to be created and the estimated cost of building.

In Schedule I, after form VI the form shall be inserted.

G.O.Ms.No.129/P&AR (per-A)/ dated 2.3.1988.

Deputation - Fixation of Pay of Central Government employees, who are on deputation to. State Government Departments - Beputation allowances - Orders issued.

The Deputation Allowance of Central Government employees, who are on deputation to State Government, should be so regulated with effect from 1.1.86 that the pay plus deputation (duty) allowance plus D.A. admissible over that in the central Government loss not exceed the maximum of the deputation post in the State Government plus D.A., Dearness Pay and interim relief, if any, given by the State Government.

G.O.Ms.No.141/P&AR(FR.II)/dated 3.3.1983.

Fundamental Rules - Pay Fixation on promotion - appointment from selection grade / special grade / special temporary posts to posts carrying identical time scale of pay - option for fixation of pay orders - issued.

The Government direct that Government servants promoted/appointed to higher posts from selection grade or special grade of the lower posts carrying identical scale of pay as the ordinary grade of higher posts or from special temporary posts on their regular promotion to such posts on identical time-scale of pay, if exercised option as in para 1(b) ((a)) A the stage and in the ordinary grade of the higher post after adding one notional increment to the pay drawn in the selection grade of the lower post) be given further option for such fixation of pay either on the date of promotion/appointment or for fix tion of pay initially of the same stage in the higher post on the date of promotion/appointment to the higher post and then refixation of pay as per the orders read above on the date of accrual of next increment in the lower post.

The next increment shall be allowed on completion of one year of qualifying service with effect from the date on which pay is fixed at the stage in the ordinary grade of the higher post after adding one notional increment to the pay drawn in the selection grade, Special grade or Special temporary post as the case may be.

The above option should also be exercised within one month from the date of promotion/appointment and if no option is exercised within the period pay shall be fixed as in the order read above on the date of promotion/appointment.

These orders shall take notional effect from 1.10.84 with monetary benefit from 1.4.86 in respect of those who were promoted/appointed between 1.10.84 and the date of issue of these orders, they should exercise the option within three months from the date of issue of these orders.

G.O.Ms.No.159/P&AR (FR-1)/dt.10.3.1988.

# FR - Grant of increment to Government servants under FR 26(bb) Delection of Note 4 shall be collected.

#### Amendmen t

In Fundamental 3-1- in rule 26 in sub-rule (bb) Note 4 shall be omitted.

In as much as the period of leave during which the individual would have acted in the higher post is counted for increment in the higher post under FR 26(bb), Government have decided to count such period of leave during which the individual would have acted in the higher post for increment in the case of those proceedings on leave on reversion with effect from 25.3.1988.

### TRAVELLING ALLOYANCES

Training in Tamil for Government servants belonging to linguistic minorities - Travelling Allowance and Dearness Allowance allowed to the participants - instructions - Issued.

The Heads of Departments/Drawing officers/Sanctioning authority as the case may be are directed to allow the TA & DA to the participants who attended the Tamil Training Course at Taramani, Madrau from 18.1 , 1987 to 26,10.1987 and to the participants who attended the earlier courses in October 1986 and April 1987 and also to the participants for the above training course in future.

Letter No.113115/87/P&AR dated 29.2.1983.

TA - Travel by air on transfer by officers drawing pay of Rs.5.100 and more per month - Orders issued.

Government direct that officers crawing a pay of Rs. 5,100/- and above shall be entitled to travel by air along with their families on tra afer and claim air fair accordingly.

G.O.Ms.No.130/Fin(A11-I)/Dated 4.3.1988.

#### LOANS AND ADVANCES

Loans and advance - House Bailding Advance - Tamil Nadu Government employees H.B.A., Special Family benefit fund - Contributions recovered from those who are not eligible for enrolment under the scheme - Instructions - Issued.

The Government direct that the other contributions of Tamil Nadu Government employees H.B.A. and Special Family benefit fund scheme, recovered wrongly, if any, from those who are having less than five years of service prior to their Superannuation at the time of enrolment and consequently not eligible for enrolment under the scheme, shall be adjusted to the HDA cutotenance of their audit.

Letter No:54280/C1/87-2/H&U.Dev./dt.19.1.1988.

Lorns and advances - House Building Advance - Sanction of advance to Government garvants oblastic Panchayat Union School teachers caring 1987-33 Further orders issued.

In partial modification of the orders issued in the Government letter No.65100/61/87-3 dated 20.1.1938 all the sametioning authorities are per all to sanction House Building advance for the purchase of read, punit house, flat allotted by the ".N. Housing board or y for the applications received upto 36.9.1987.

G.O.Ms.No. 122/H&W Dept./dated 9.2.1983.

Tamil Nadu Government employees H. 3. A. - Special Family Benefit Fund Scheme extended to employees of Agricultural University - Orders issued.

Government direct that T.N.Government employees H.B.A. special Family Benefit fund scheme sanctioned in G.O.Ms.No.513/H&W Dept./dated 2.4.1936 and G.O.Ms.No.613/H&U&/dt.30.4.1936 be extended to the employees of the T.N.Agricultural University who had availed/to avail the H.B.A. from the loan sanctioned x by the Government to the University subject to the conditions stipulated in para 2 of G.O.Ms.No.35/Fin/Dt.13.1.1987

G.O.Ms.No.386/Acci(+v)/Dt.11,3.1938.

### MISCELLANEOUS

Ramil Nadu Revised scale f pry 1105 - opening of special grade for the post on the ordinary grade scales of pay of Rs. 450-720 with Selection grad on Rs. 475-775 Orders issued.

The Government direct that special grade be opened on Rs.505-845 for all the categories of posts, in all departments, the ordinary grade scales of which is Re.450-720.

G,0,Ms.No.12/Fin(3)/Dt,8.1,1988

T.N.Small Industries Corporation Limited - Sale of Tansi products on credit basis to Government servants and others -Orders issued.

Government direct that one menth basic pay be sanctioned as interest free advance to employees of Government Departments/undertakings/Local bodies who wish to purchase Tansi item from its sales entries/production units and the amount advancesd shall be recovered in 10(ten) menthly justalments from the individual. If the cost of the article exceeds the one menth basic pay of the employee the balance amount shall be paid by the employee while purchasing the article at the Tansi Sales entries/Preduction Units.

G.O.Ms.No.25/Industries(SINV)/Dt.14.1.1988.

Cases - Criminal - Sanction of Prosecution of Government servants under Sec. 197 Cr. . C. Expeditious disposal of cases Time limits for processing at different levels - orders issued.

Draft sanction orders have to be repared by the prosecuting agency concerned or the legal advisor/officer concerned, all the Heads of Departments/District Collectors/authorities concerned are hereby directed to ensure that proposals for the sanction of prosecution of Government servants sent to the Government are accompanied by necessary draft sanction order prepared by the prosecuting agency concerned regalegal advisor/officer concrened; the Heads of Department/District Collectors/authorities concerned should also ensure that necessary proposals in this regard are sent to the Government in a complete shape within 2(two) months from the date of completion of the investigation in the respective criminal case.

Final orders on such proposals should be issued within three months from the date of recQipt of such proposals from the Heads of Departments/District Collectors/authorities concerned.

G.O.Ms.Ho.114/Home (Courts VI)/Dt.19.1.1933.

Telephones - Ceiling on free calls - instructions - Issued.

The Officers are requested to make use of the trunk calls facility whenever required or official purpose including for overseas calls and are requested to adhere to the ceiling fixed by the Government in the G.O.Ms.No.1578/Pub(Tele)/Dt.19.3.86 The request for waive of excess call charges will not be entertained by Government on any account in future.

Govt.circular No.61026/37-4/Pub(tele) dt.19.1.1983.

Training - Anna Institute of Management - Delegation of powers to Head of Departments to depute personnel for the programmes conducted by Anna Institute of Management, Madras - Orders issued.

The Government issue the following instructions:-

- (i) for programmes of general nature not involving payment of any course fee, the Heads of Departments/Organisations are authorised to depute upto 5 officers, without referring to the Government.
- (ii) in respect of the programmes of general natures, involving course fee upto Rs.500/- the Heads of Departments/Organisations are authorised to depute upto 3 officers for a course, without referring to the Government and
- (iii) in the case of specific courses tailored to the requirements of a particular department or organisation, the heads of Departments/Organisation are authorised to depute upto 10 officers, at a time with the permission of the Government.

(iv) This order is applicable only to the training programmes/Seminar/Workshops etc. to be conducted by Anna Institute of management Madras and not by any other training Institution.

G.O.Ms. No. 25/P&R (Trg. III)/Dt. 20.1.38.

Deduction of Tax it source - Lensymont of Loca etc., taken for the purchase/construction of house/flats - Deduction admissible under section 30-6 of the Income-Tax Act 1 51 - Orders issued communicated.

According to the previsions of Sub-clause (ii) of Sub-section(2) of Section 30-C in computing the total income of an assessee, addeduction shall be allowed for any sum paid towards the purchase or construction of a residential house property subject to the fulfilment of the conditions laid down therein. For the admissibility of this deduction, the construction of the house property should be completed after the 31st March 1987 and the income from the same should be chargeable to tax under the Head "Income from House Property" in the relevant assessmentagear. For the guidance of drawing and disbursing officers and other persons responsible for the payment of income chargeable under the Head "Salaries" it is clarified that in a case where the construction of the property does not get completed make by the end of the previous year relevant to the assessment year 1933-39, no deduction under this provision shall be admissible to the assessee in the assessment of his income for this assessment year. This aspect may please be kept in mind while deducting the tax at source under section 192 of the Income-tax Act in the financial year 1987-33.

G.O.Ms.No.31/Fin(BG II)/dated 23.1.1983.

Provident Funds - Decreased subscribers - leaving no family/nomination - Final settlement - Revised order - issued.

Government direct that in supporsession of the orders issued in G.O.729/Fin(Funds)/dated 16.11.1932 the payment of Provident Fund money due to a deceased subscriber who leaves no family and who did not execute any nomination be made as follows:

(a) when the amount due to the deceased subscriber does not exceed Rs.5000/- the Accountant General may authorise payment of the amount to the claimant or claimants reported by the Collector of the district concerned to be entitled to receive the payment, after making such enquiry into the right and the title of the claimant of claimants as the Collector may doem sufficient, if the collector considers that the production of letters of administration or other legal authority may be dispensed with the records of enquiry should contain the sign ed statements of atleast two trustworthy and disinterested persons.

Provided that the Collector may, in such cases, if he considers it expedient, require the party to execute before the payment is made, a bond signed by two surities, agreeing to indemnify the Government against any subsequent claim which might arise.

(b) When the amount due to the deceased subscriber creeds Re,5000/- payment shall be made by the Accountant General to the person who produces legal heir certificate issued by the Revenue authorities.

Provided that, in cases of dispute, the Government after they are satisfied of the right and title of a person claiming payment as heir of the deceas d subscriber, may authorise the Accountant General to p y the amount to the claimant on his executing a bond signed by two surities agreeing to indemnify the Government against any subsequent claim, which might arise.

G.O.Ms.No.57/Fin(Funds)/dt.10.2.1983.

Public Services - Vacancies in the post of J.A. - Allotment of candidates - Further instructions -issued.

Government directed to address the T.N.P.S.C. for allotment as required number of Junior Assistants, if special absorption candidates are not available in the retrenched list maintained by the District Collector concerned. Before sending the necessary requisition of candidates (J.A's) to the T.N.P.S.C. the authorities concerned Viz. District/Unit Officers, Collectors, Heads of Departments, etc. should invariably obtain a certificate from the District collectors concrned to the effect that no candidates are available in the retrenched list maintained by the collector. It is also requested to ensure that all 1936 T.N.R.P.S.C. candidates ousted for want of vacancy but not surrendered to Commission are also absorbed giving priority before addressing the Commission. Further whenever authorities concerned sand requisition for candidates (J.A's) to T.M.P.S.C. they should mark a copy of such communication to Government without fail.

The instructions issued in respect of Special absorption candidates in G.O.Ms.No.445/P&AR(Per.J)/dated 20.5.87 continued to be in operation and tretrenched list should be maintained.

Govt. Lr. No. 6173/Pcz J/33-3/P&AR du. 17.2.1988.

Income-tax deduction from Salaries during financial year 1987-88 Deduction in respect of investments made by employees under the National Savings Scheme -1987 - Instruction issued.

Deduction will be allowed to an individual, a Hindu Undivided Family and certain categories of associations of persons or bodies of individuals in respect of the deposits made in the National Savings Scheme. The deduction will be restricted to 50% of the amount deposited, as does not exceed Rs.20.000/- in a previous year. The maximum deduction admissible on this account is limited to Rs.10.000/- p.a. In case the depositor makes any withdrawals from the amount standing, to his credit in the National Savings Scheme together with the interest accrue thereon, an amount equal to 50% of the amount so withdrawn shall be deemed to be the income of the tax payer for the previous year in which such withdrawal is made. Interest on the deposits made under the National Savings Scheme will be taxable only in the year of withdrawal and to the extent of 50% thereof.

G.O.Ms.No.62/Fin(BG II)/Dt.11.2.1988.

T.M. Govt. Servants family Benefit fund scheme/Group insurance scheme - certain clarification issued - further instructions issued.

Only those employees who are recruited through employment exchange are admitted int. Benefit Fund Scheme. In respect of those who have been recommended into the Family Benefit Fund Scheme, the subjection recovery of further subscription stopped.

Letter No. 475/(Pen@Pin/8341 at.11,2.83.

FR - Foreign Scrvice - Deputation of Government servants on foreign service - Payment of Salary during compulsory wait-by the foreign employer further clarification issued.

Government direct that for the existing item 18 of G.O.Ms.No.461/P&AR/dt.16.4.1980 the following shall be added.

In the cases of officers who were relieved from foreign service but were on compulsory wait, the salary for the period of compulsory wait shall be paid by the foreign employer initially and then got it reimbursed from the Government dept. to which the officer is subsequently posted. If any officer is posted again on foreign service to any other foreign body after compulsory wait, then the Government dept. from which he was first deputed to foreign service, shall reimburse the salary paid for compulsory wait for foreign employer.

Govt, Letter 33718/FR11/5/->/P&AR dated 24.2, 1988.

Accounts - Government cash account Reasures to avoid misappropriation of Government money - Clarification regarding.

In continuation of the clarification issued in Govt. Letter No.50259/FCII/36-1 deted 20.9.1987 the following further clarifications are issued to the G.O. 15.No. 153/Fin(T&A)/dt.7.6.83.

### Points revised

#### Points clarified

- 1. Payment of initial Deposit of Rs. 100/- to the bank office cither from the service head of Department or Civil Deposit account of the State.
- Attention is invited to item 2 of the clarification issued in Government letter No.50259/ FR II/86-1/Fin dated 20.9.1987.
- 2. Whether the cash balance of the The cash balance of the main main cash book and cash balances cash book and subsidiary cash of the subsidiary cash book may bebook if exceeds Rs,1000/- may deposited in the name of be deposited into Savings drawing officers.

  Bank account opened for this pur pose.
- 3. Permit the conversion of a cheque issued in favour of party by P&A/cs Officer into

The orders issued in G.O.Ms.No. 453/Fin(T&A) department, dt. 7.5.83 are meant only for a Demand Draft payable at an undisbursed pay and allowances

commission is involved.

outstation if no Banking and Non-Government moncy(viz) LIC, OTD, Promium, OTD and Co-op dues etc. For conversion of a cheque into a DD, t. existing procedure will continue.

- 4. Whether the credit of undisbursed payment over no immediate chance for payment or is compulsory on the next working day of procedure will continue. drawal.
- Whother the credit of The orders issued in G.O.Ms.No. undisbursed payment over 453/Fin (a) Lott. dated 7.6.83 are and above Rs. 1000/- into meant only for undisbursed Pay and Savings bank account she I allowances at Non-Government money be made only when there is (viz.) Premium, LTC, CTD, CTD no immediate chance for and Go-on dues are For expersion and Co-op dues etc. For conversion of a cheque into a DD, the existing
- 5. Whether the audit of undisbursed payment over and above Rs. 1000/- into Sawings Bank account shall be made only when there is not immediate chance for payment or is compulsory on the next working day of drawal.

According to the order issued in G.O.Ms.No.453/Fin(T&A) dt.7.6.83 the undisbursed pay and allowance over and above Rs.1000/- shall be remitted into Savings bank account where there is no immediate chances for payment without waiting for the next working day.

Letter No.149832/FC II/87-1/Fin(PC II) dt. 19.2.1938.

Public Services - T.N. Hasic Service - Amendments to Special Rules Issued.

Amendment to the Special Rules for the T.N. Basic Service (Section 19 in Vol III of the Tamil Nadu Service Manual 1970) under the heading classes III, IV & V under the sub-heading "Treasuries and Accounts Dept" (1) after the entry of P&AO (East) Madras in column (1) and against the entries in Column (2) thereof, the following entry shall be inserted, namely:-

> Sub pay and Accounts Officer Assistant P & AO
> Madras Sub P& AO Madras Madras.

after the entry asso inserted the following entry shall be inserted, namely

Pension Pay Officer, Madras Accounts Officer Pension Pay Office, Madras.

G.O.Ms.No.62/P&AR (Per.F)/dt.16.2.1933.

Training - Fundamental Training for J.A's in the T.N.Ministerial Service/TN Judicial Service at civil service training institute -Training Bhavani sagar - Amendment to Bond - Issued.

In the agreement form communicated in G.O. Memos No. 64943A/75-17 Pub(Trg)dated 27.7.76 the bond period indicated as two years be revised as(5) five years.

Letter No. 22764/37-12/P&AR (Trg-1) dt, 29.2.1983.

Motor Vehicles - Vehicles used in Government departments - Surrendering of Condemned tyres and tubes to motor vehicles maintanence Department Madras - Orders Issued.

Government direct that Government vehicle controlling officers shall surrender condemned tyres and tubes to motor vehicles maintanence Department while taking over new tyres and tubes.

G.O.Ms.No.394/Home (TR IV)/dt,1. 1983.

Revision of Scale of Pay of Drivers - Clarification.

The revision of scale of pay ordered in the G.O.Ms.No. 536/Fin(PC)/Dt.17.6.1987 shall be applicable to Drivers of light vehicle and heavy vehicle including Tractor Drivers whose 4th Pay Commission scale of pay was Rs.555-970.

Letter No.139520/PC-1/87-1/Fin(PC) dt.25.2.1933.

Motor Vehicles - Vehicles belonging to Government departments - Insurance of Government vehicles - orders - passed.

The present procedure laid down in rule 22 of the T.N.Dept Vehicles control rules, 1976 to settle claims, if any, by the Government shall be allowed to continue.

Under the provisions of rule 8(v)(a) of the T.N. Civil Services (CCA) rrules, when any pecuniary loss is caused to Government by the negligence of the Government Servants, recovery from the pay of the whole or part of such pecuniary loss may be made by way of phalty. In these circumstances Government considers that there is no need for making separate rules for effecting token recovery from the drivers in case Government vehicles get involved in accidents.

G.O.Ms.No.393/Home (TR iv)/dt.1.3.1983.

Housing Rent - Recovery of rent for those occupying quarters provided by Government - Revision of rent - Orders issued.

The following instructions are issued .....

- (i) The orders issued in the G.O.Ms.No.83/H&U Deptt./dated 29.1.1988apply only to the officers occupying the T.N. Housing boards rental flats under the Government quota, including those on foreign service, Viz. Statutory Boards, State owned Corporations etc.
- (2) The above officers should exercise their option to the pay and Accounts Officers or to the concerned pay disbursing officers.
- (3) The option will come into force with effect from the first date of month in which the Officers exercise the option along with the copy of intimation of economic rent fixed by the T.N. Housing Board in respect of flats occupied by them. In the event of an officer revising his aption to pay concessional rent ie., payment of House rent together foregoing HRA the date

of effect of such option will be the first date of the month in which the officer has exercised option.

- (4) The Pay and a counts Officer or the Pay disbursing Officers wil allow the entitled ARA as per orders inforce from time to time and deduct the economic rent for the flat occupied by the Officer concerned as intimated by the T.N. Housing Board and credited to Government accounts.
- (5) The T.N. Housi g Board will intimate the economic rent payable by the officer concerned, the details of flat alloted the date of occupation, the date of vacation etc. to the pay and accounts officer or pay disbursing officers.
- (6) The Government will pay the economic rent to the T.N. Housing Board.

Letter No.50349/E1/37-2/H&U.Dev./dt.9.2.1988.

Qualifications - A.C.S. Qualification Recognition - Orders - Issued.

The Government recognise the  $\Lambda$ .6,S. Qualification for the purpose of recruitment to Group  $^{1}\Lambda^{1}$  Services in the State.

G.O.Ms.No.14B/RJAR (Per.R)/dt.7.3.1983.

Codes - Tamil Nadu Financial Code - Vol-I Amendment.

Page 203 Article 230(b)(1)(a)

Existing not below 230(b)(1)(a) may be renumbered as note (1) and the following introduced as "Note (2)".

Note:2

The Government servant who having applied for the advance for the purchase of conveyance as admissible under the rules could not be sanctioned such an advance due to non-availability of funds or in lose case due to anticipated delay in sanctioning the advance there is an obvious need for raising temporary loans to purchase of Conveyance, should obtain prior permission from the prescribed authority under the relevant conduct rules applicable, to him for raising a temporary loan to meet the expenditure on the purchase of conveyance and if this authority is different from the advance sanctioning authority he should keept the advance sanctioning authority informed of the permission obtained under the conduct rules.

Letter No.3127/Sal-2/87-4/Fin dated 17.2.1938.

Indian Medicine - Medical attendance - Issue of Medical Certificates by doctors with BIM ETC. Qualification seend medical - opinion - obtaining of orders issued.

En furtherance of the orders issued in G.O.Ms.No.126/IM&H/dt.23.9.86 the Government direct that the principals of the Government Siddha Medical College, Palayamkottai & Palani are empowered to give second medical opinion on the certificates issued to Government servants for grant of leave etc. by the teaching personnel such as Assistant Lecturers, Lecturer,

Readers and Professors of their respective Colleges with BHM. HBIM, GCIM, BSMS and MD (Siddha) Qualification.

G.O.Ms.No.15/IM&H/dt.7.3.1988

L.F. Audit Department - Transfer and postings delegation of powers to the examiner of Local Fund Accounts, Madras - Orders - Issued.

Government delegate the power of transfers and postings to the examiner of Local Fund Accounts, Madras in respect of the officers below second level officers in his department, subject to the normal conditions prescribed by Government governing the transfer of Government servants from time to time.

G.O.Ms.No.149/Fin(Funds)/dt.11.3.1938.

Higher Secondary Education - Part-time Vocational teachers for Vocational Course (Computer Science) in Higher Secondary Schools - Sanction.

Sanction is accorded to the creation of 200posts of part-time vocational teachers for Higher Secondary Schools on a lumpsum remuneration of Rs.300/- p.m. tenable for 12 months for distribution among Higher Secondary schools under all kinds of managements which have introduced the vocational course computer Science in Higher Secondary Classes subject to the following conditions "No new recruitment of appointments need be made to these posts and only those who are already employed by the School and paid from Special fee fund/amenity fee fund should be absorbed against these additional posts. It should be ensured that all the part-time instructors are employed in regular employment elsewhere.

G.O.Ms.No.377/Edn/Dt.11.3.1988

Education - Teachers Provident Fund - Takingover of Teachers Provident Fund accumulation into Government account with effect from 1.4.1933 instead of 1.4.1987 - Further orders issued.

Government direct that orders issued in G.O.Ms.No. 1063/Edn/dt.30.7.1986 and G.O.Ms.No.915/Edn/dt.17.6.1987 be implemented with effect from 1.4.1989. The Director of School education is requested to issue instructions to the effect that no amount of the teachers provident fund should be withdrawn from the post office savings bank throughout the state prior to 31.3.1988.

G.O.Ms.No.359/Edn(V2)/dt.10.3.1988.

Public Service - Petition to Governor for redressal of Gricvances by the Government Servants - Certain instructions issued.

The Government Servants to submit their grievances petition to the complaint cell set up in each department of Secretariate and Head of Department in addition to Common complaint cell already functioning in the Public Department instead of approaching the Governor direct.

Govt. Letter Nor.2179B/PerA/33-A/P&AR(Per.A)Dept/dated 24.3.1933.

Public Services - Imployment assistance to families of deceased Government servents in compactive to connues during period of extension of service - orders - issued.

are not eligible for the benefit of the scheme of compassionate appointments.

G.O.Ms.No.41/Employment/dt.23.3.1983.

Public Libraries - Audit objections raised by the Examiner of Local Fund Accounts - Review committee to review the objections:-

An Official level Committee consisting of 5 members will review and elear off the audit objections in the department of Public Libraries as is being done in the case of Local bodies.

Letter (Ms)No:501/Idn/Dt.29.3.33.

Law Officers - High Court, Madras - Enhancement of the rates of fees for drafting and appearance same troned.

- (i) The fees for drafting in High Court:
- (a) for Miscellaneous Petitions - Rs.250/-
- Rs.400/-
- (b) for Contempt cases (c) for Writ petitions and appeals - Rs, 100/-
- (2) The fees for appearance in High Court:

The fees for appeals in writ appeals - Rs.500/-

(3) Sharing of fee between Law Officers:-

As already ordered in para 2(v) of the G.O.Ms.No. 455/Fub(Est.)/dt.11.3.1988 the fees be apportioned between the law officers, High Court Madras ic, Special Government pleader/Additional Governmentpleaders and Government advocates in the ratio of 60:40 for preparing draft counter affidavits also in the case of appearance.

G.O.Ms.No.580/Pub(Est)/dt.30.3,1988.

Recruitment (Direct) - Subordinate service - Surrender of candidates Instructions.

Government direct that T.N.P.S.C. candidates should be requisitioned against short vacancies if they can be absorbed eventually in the particular unit. Hence the departments which requiring the allotment of candidates against the temporary vacancies should ensure that the vacancies are such that the candidates could be absorbed in them actually. In cases where it is not possible the Commission should be approached without loss of time for the callotment to other descriptions. of time for re-allotment, to other departments where they can be regularly appointed and the may their original seniority as ordered in G.O.Ms.No.648/P&AR/Per(s)/dt.25.6.1983 and in G.O.Ms.No.292/P&A.R. (Per-B)/dt,20 1.37 .23. ..23..

Letter No.20046/Per(m)/87-8/P&AR Dt.30.3.1933.

Recruitment (Direct) - Local Fund Audit De griment T.N. Ministerial service - Assistant Inductors - Imparting of training Amendment - Orders issued.

In para 2 of the G.O.Ms.Wo.534/Fin(Funds)/dt.3.6.75 for the existing item (vi) the following stall be substituted

"to allow an honorarium of Rs.40/- per lecture for one hour to the Officers of Local Fund Audit, STS Finance Dept. and Directorate of Tamil Development who deliver the special lecture to the trainess subject to an overall maximum of ten lectures and"

G.O.Ms.No.176/Fin(Funds)/dt.21.3.1933

Industrics - T.N. Cements Corporation Limited - Sale of A.C. Sheets - Purchase by Government Departments.

Government direct that wherever decided quality of A.C. Sheets and accessories are available with T.N. Coments Corporation Limited and if after excluding the sales tax element in the price of A.C. Sheets and Accessaries of all Govt. Undertakings (Central or State for the sake of comparison, the price of Tamil Nadu Coments Corporation Limited is found to be favourable, all the Government department, Government undertakings, Co-operatives, Cop. institutions and other undertakings, Joint Sector Projects, Housing board, T.N. Slum Clearance Board, TWAD Board, TNEB as well as quasi \_ Government agencies such as municipalities and corporations etc. should place orders of the requirements of A.C. Sheets and access ries only with T.N. Cement Corporation Limited.

G.O.Ms.No.65/Industries (M.A.-1) Dated 1.2.1988.

Recovery of Motor Vehicles Charges - Clarifications - Issued.

The proportionate refund of the fixed charges provided for in the G.O.Ms.No.982/Fin/dt.9.10.75 can be allowed to an officer provided the period of his leave or tour isfor 5 days or more continuously in anonth and that involveningholidays should not be taken into account for calculation of five days or more to get refund.

Letter No.6108/H2/88-1/Fin dated 28.3.1988.

D. I. /1-6.

ஊராட்சி ஒன்றியங்கள்.— . . 24 . . .

ஊராட்சி ஒன்றியங்கள் — இறந்த ஊழியர்களின் வாரிசுகளுக்கு குருவேண **அடிப்படையில் செய்யப்பட்ட நியம**னங்கள வரவ்முவற இசய்தன.

29.9.1986க்கு முன்னர் ுராட்சிப் பணிஸ்யச் சுநர்ந்த மறைந்த ஊழியர்களின் வாரிசுகளாக அரச் படியிடங்களில் நியமிக்கப்பட்ட இளநிலை உதவி —யாளர்கள் மேற்றும் தட்டச்சர்களின் ப விகளை தமிழ்நாடு அரசு படியாளர் தேர்வாகனுக் குழுவின் இனசுவிக்கைப் பெற்று அவர்கள் சம்பந்தப்பட்ட ஆகுன இவெளி -**யிடப்ப**டும். தேதி**யிலிருந்**த வேரன்முறை செய்ய அரச ஆறான வெளியிடப்படுகிறது

அபச ஆனான 54/ஊ.வ.தாறை∮ நாள்: 12.2. ≀88.

இதர ஆணைகள்:—

முரு ீதாவச் சுஷாகக — ஓய்வூதியதாரர்களுக்கு முருத்தாவச் சுஷனக — அரசு ஓய்வ்தியதாரர்களுக்கு முருத்தவைச் சலாகை வழங்கைப்படுவது போல் தஞ்சாவூர் இராசா சத்திரம் நிர்வாகம் ஓய்வூதியதாரர் — களுக்கு மெருத்தாவச் சுலானக வழங்கள் கேட்டல்.

தஞ்சோவூர் இராசா சத்திரத்தில் பணிபுரிந்த ஓய்வை பெற்ற ஓய்வுதிய —தாரர்கள் வழங்கப்படும் மெருத்துவச் செலவிணனத் திரும்பப் பெறும் சேவனைகயினன நீட்டித்து அரசானன நிலை எண்: 861/நிதித் தனற/நாள்: 11.9.86ன் படி தேமிழ்நாடு அரசு ஓய்வதியதாரர்களுக்கு வழங்கப்படும் மருந்தவப்படினை தஞ்சாவூர் இராசா சத்திர நிர்வாகத்தில் பணிபுரிந்த ஓய்வு பெற்ற பணியாளர்களுக்கு 1.9.86 முதல் வழங்குவதற்கு அரசு ஆனண பிறப்பிக்கப்படுகிறது.

அரசு ஆனை எண்:470/வணிகவரி மற்றம் அறநிலை) நாள்: 24.3. 187.

ஒம். சி. இராமன், உதவி ஆராய்வாளார்.

/உண்மை நகல்/

கள்கானிப்பாளர். 23888

பெயு/6/6