

Copy of letter No.40739A/E2.22:81.1, dt:17.8.81 from the Housing and Urban Development Department, Madras.9.

Sir,

Sub: Housing -Tamil Nadu Government Servants Rental Housing-Scheme/Middle Income Group Housing Scheme Application form for allotment of rental flats.

Ref:G.O.Ms.N. 258,Housing and Urban Development, dt:19.2.76.

In the G.O.cited the Government have revised the application form for allotment of rental apartments/flats under the Tamil Nadu Government servants Rental Housing Scheme/Middle Income Group Housing Scheme.Till now application forms have been issued by the Government in Housing and Urban Development Department to the Government Servants who want to apply for rental apartments/flats. Experience has shown that this practice of issuing application forms in Housing and Urban Development Department has created hindrance to the regular work in the sections dealing with allotment of rental flats under Tamil Nadu Government Servants Rental Housing Scheme/Middle Income Group Housing scheme. Consequently, it has been decided not to issue Application form or Renewal Application form in Housing and Urban Development Department. Two copies of the Application Form and Renewal form are sent herewith for being placed on the Notice Board. The above orders of the Government and the Application/Renewal form may be circulated among the Government servants in your Office and in the Sub-ordinate offices in the City of Madras, under your control.

2. The receipt of this letter may be acknowledged.

Sd. xxx xx xx
for Deputy Secretary to Govt.,

/truecopy/

Office of the Director of Municipal Administration, Madras.1. ^{xxxxx}

R.F.19/81(77688/31/)

dated 1.10.81

A copy of this may be circulated among staff members of this office and a copy may be affixed in the notice Board for information.

To
All the Staff members of this
Directorate.
Copy to Notice Board.

Sd.S.George,
for Director

Forwarded/By Order

17.10.81
Manager

msl.16.10.

APPLICATION FOR ALLOTMENT OF APARTMENT UNDER TAMIL NADU
GOVERNMENT SERVANTS RENTAL HOUSING SCHEME IN THE CITY OF MADRAS.

1. a) Name of the Colony where the allotment is required.
b) Type of accommodation required.
2. Name of the applicant (in Block letters)
3. Is the applicant a State Govt. employee?
- 4a) If so, is the applicant a probationer, approved probationer or permanent.
b) No. of years of service put in;
c) Date of retirement.
4. Designation and office where employed if on deputation indicate your parent department.
5. Scale of pay of the post held
6. Basic pay in the new scale
7. Details of other pay (like special pay etc.)
8. Whether married or unmarried (if newly married please enclose invitation card)
9. a) Whether the spouse is employed and if so, whether in Government or private sector or public sector under takings.
b) Post held by the spouse.
c) Office in which employed.
d) Whether the spouse is a probationer approved probationer or permanent.
e) Basic pay of spouse.
f) Whether the spouse has also submitted an application for allotment of a flat/apartment anywhere in the City.
g) Have you applied for any other scheme area.

10. Name of the member of the family Relation-ship to the applicant. Age. Occupation Pay income etc.

11. Type of accommodation now, occupied, amount of rent paid whether private rented premises of Govt. quarters or accommodation Controller or the Tamil Nadu Housing Board and its address, with reasons for vacating the same.

12. Whether the applicant or the spouse owns a house/flat in the city of suburbs.

13.a) Whether a transferee from mofussil.

b) If so, the Office from which transferred and the date on which he was retd ved from the office.

c) The date of joining in the city office.

14. Special reasons, if any, in support of the request for allotment.

UNDERTAKING

1. I solemnly declare that the information furnished by me is true to the best of my knowledge.
2. I also undertake to follow strictly all rules and regulations which are prescribed by the Government and the Tamil Nadu and the Tamil Nadu Housing Board for the maintenance and allotment of quarters from time to time.
3. If I refuse to accept the allotment, I am prepared to pay rent from the date of vacancy of the flat/apartment till its reallocation.
4. My parents, unmarried brothers and sisters who are to live with me are solely dependant on me.
5. I will not sublet the apartment either wholly or partly to any person including the members of the family
6. I will not share the accommodation with any person other than these solely dependant on me; and

7/8. I am fully aware of the fact that I am liable for disciplinary action, if any of the above conditions is not fulfilled and that I am also liable to pay the market rate of rent from the date of allotment till vacation, if any of the conditions of allotment is contravened.

Date:

Signature of the applicant.

Endorsement No.

dated

Scrutinised and submitted to the Secretary to Government Housing and Urban Development Department, Fort St. George, Madras.9.

Official Seal.

Signature of the Head of office
and Designation.

To
The Secretary to Government,
Housing & Urban Development Department,
Madras.9.