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**GOVERNMENT OF TAMIL NADU**

Abstract

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Loans and Advances - House Building Advance to employees of Municipalities and of Municipal Corporations of Tiruchirapalli, Salem and Tirunelveli - Special Family Benefit Fund Scheme - Rules Issued.

MUNICIPAL ADMINISTRATION AND WATER SUPPLY(ME.III)DEPARTMENT

G.O.(Ms.)No.187

Dated:21/9/98

Read:

1. G.O.(Ms.)No.1313 RD&LA dt.8.9.83
2. G.O.(Ms.)No.242 MA&WS dt.21.9.94

Read also:

From the Commissioner of Municipal Administration, Letter Roc.No.74765/94/D1 dated 29.5.95.

ORDER:

In the Government Order first read above the Government sanctioned a scheme for grant of House Building Advance to Municipal Employees. In the Government Order second read above the Government extended the Tamil Nadu Government Employees House Building Advance Special Family Benefit fund Scheme to the Municipal Employees to whom House Building Advance is sanctioned under the scheme. In the Government Order first read above with effect from 21.9.94. The Government have approved the rules for the Tamil Nadu Municipal Employees House Building Advance Special Family Benefit Fund Scheme sent by the Commissioner of Municipal Administration in his letter read above. They are appended to this order.

2. The Director of Local Fund Audit shall be the Auditor of the Tamil Nadu Municipal Employees House Building Advance Special Family Benefit Fund Scheme. He shall make necessary arrangement for Audit and Text Audit of this scheme.

(By Order of the Governor)

S. MALATHI  
SECRETARY TO GOVERNMENT.

To  
The Commissioner of Municipal Administration, Chennai.5

p.t.o.

The Commissioners of Corporation of Salem/Tiruchirapalli and Tirunelveli.  
The Director of Local Fund Audit, Chennai.108  
All Regional Director of Municipal Administration:  
All Commissioners of Municipalities.

Copy to:

The Finance (SW) Department, Chennai.9  
The Municipal Administration and Water Supply(MC4, MC5, and  
General) Department, Chennai.9  
The Housing & Urban Development Department, Chennai.9  
The Finance(Housing/MAWS) Department, Chennai.9  
The Finance(BG.II) Department, Chennai.9

//forwarded/by order//

  
Section Officer. 2/11

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## ANNEXURE

### TAMIL NADU MUNICIPAL EMPLOYEES HOUSE BUILDING ADVANCE SPECIAL FAMILY BENEFIT FUND SCHEME RULES.

#### 1. SHORT TITLE:

These rules shall be called "The Tamil Nadu Municipal Employees House Building Advance Special Family Benefit Fund Scheme Rules".

#### 2. COMMENCEMENT:

These rules shall come into force from the 21st September 1994 and recovery of subscription will commence from the pay for the month of September 1994 being drawn from September 1994.

(The arrears of subscription payable from September 1994 will be collected in one instalment along with current subscription).

#### 3. APPLICATION:

These rules shall apply to all Municipal employees of the Municipalities and employees of Corporations of Trichy, Salem and Tirunelveli in TamilNadu including persons on foreign service and on deputation, who have obtained house building advance, provided they have more than 5 years of service prior to their retirement as on 21st September 1994. In respect of those who have obtained/will obtain house building advance and commence repayment of advance after 21st September 1994, the scheme shall be applicable to them, only if they have five years of service prior to retirement at the time of enrolment under the scheme.

#### 4. SUBSCRIPTION:

A monthly subscription of 1% (one percent) of the monthly instalment amount towards repayment of the House Building Advance both principal and interest shall be paid by the Municipal employee, and the employees of Corporations of Trichy, Salem and Tirunelveli commencing from his pay from September 1994 and it shall continue till the date of his superannuation or till repayment of advance together with interest thereon, whichever is earlier. In respect of future entrants, subscription will commence from the month in which the repayment towards the House Building Advance commences. The deduction shall be made from the monthly pay bills. The 1% subscription mentioned above will be deducted even from the municipal employees, who have availed House Building Advance loan but repayment commences in successive months.

The subscription shall be rounded to the next rupee. The subscription shall be increased suitably according to the quantum of monthly instalments of repayment subject to the condition that the overall contribution shall be limited to 1% of the total amount of monthly instalment amount paid.

**5. ENTRY IN SERVICE BOOK:**

Necessary entries shall be made and attested by the Municipal Commissioner in the Service Book of the Municipal employee, who comes under the scheme regarding the date of commencement of the recovery.

**6. RECOVERY:**

Municipal Commissioners shall be held responsible for the prompt recovery of the subscription. In respect of Municipal employees on deputation or on foreign service the foreign employer shall effect the recovery and credit the amount to government Account every month, as in the case of House Building recoveries. Benefit under the scheme will accrue only from the month, succeeding the month in which the subscription to the scheme is commenced.

**7. PAYMENT IN THE EVENT OF DEATH IN HARNESS:**

In the case of a municipal employee dying in harness the entire amount due from him towards the repayment of House Buildings Advance together with interest due thereon, upon the date of his death shall be met from the fund, provided the subscription to the scheme has been commenced and continued till the month of his death.

**8. ADMINISTRATION:**

The Commissioner of Municipal Administration shall administer the scheme.

**9. HEAD OF ACCOUNT:**

**(a) SUBSCRIPTION:**

The recovery towards the subscription under the scheme shall be credited to the relevant receipt Head of account under House Building Advance.

(b) ADJUSTMENT TO THE FUND:

One percent (1%) of the total receipts under the House Building Advance to the credit of this fund shall be adjusted to the Head of account, "The following shall be the Heads of account for the transactions relating to the scheme.

"0235.Social Security and Welfare-60.Other Social Security and Welfare Programme-800. Other receipts-AU.One percent recovery under HBA Special Benefit Scheme for Tamil Nadu Municipal Employees" (DPC 0235 60 800 Au0001).

(c) PAYMENT:

Payments from the fund shall be debited to a new Head of Account to be under Demand No.29.Social Welfare as detailed below:-

"2235.Social Security and Welfare-60. Other Social Security and Welfare Programmes-200.Other Schemes-CT -HBA Special Family Benefit Scheme for Tamil Nadu Municipal Employees-10.Contribution"(DPC 2235 60 200 CT 1006)

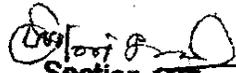
10. The Commissioner of Municipal Administration shall annually make an adjustment of one percent (1%) of the receipts under House Building Advance to the credit of Tamil Nadu Municipal employees House Building Advance Special Family Benefit Fund Scheme to the Head of Account mentioned in Rule 9 above.

11. SANCTIONING AUTHORITY:

The Commissioner of Municipal Administration shall be the competent authority to sanction the adjustment towards outstanding amount of advance together with the interest due thereon from the Municipal employee who dies in harness before repaying the House Building Advance in full, together with the interest due thereon.

S. MALATHI  
SECRETARY TO GOVERNMENT

//TRUE COPY//

  
Section Officer. 2/11/28

  
2/11/28