

**EL.D.C.NO. SM II / P3 / 5844/ 2013**



**CORPORATION OF CHENNAI  
ELECTRICAL DEPARTMENT**

**TENDER**

Last date of submission of Tender documents on : ...28.06.2013...up to 3.00 P.M

Tender due to be opened on : .....28.06.2013..... at 3.15 P.M

Last date of Tender form sale : .....26.06.2013.....up to till 3.00 P.M.

**FORM OF TENDER, AGREEMENT SPECIFICATION AND SCHEDULE**

**Tender FOR THE HIRING OF six numbers of diesel vehicle along with folding type vertical manual operated 7 mtr height aluminium ladder for one year (365 days) period.**

**E.M.D. AMOUNT Rs.26,300/**

**SUPERINTENDING ENGINEER  
ELECTRICAL**

**DATE: 10.06.2013**

**Price Rs.10,125/-  
including of Sales Taxes**

**The tender form is free of cost  
when downloaded from the website**

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### **CHECKLIST**

The tenderers are requested to verify the following before submitting the tender.

1. Letter of tender, Schedule, refund form to be signed over Company Seal.
2. Correction to be attested- Rates written in words.
3. Complete set of documents to be returned.
4. E.M.D. amount to be paid by way of D.D/if exemption is claimed, proof to be enclosed.
5. Wax sealing on outer cover to be done.
6. Tendered items, due date and time, tenderer's address to be superscribed on the tender covers.

**CORPORATION OF CHENNAI  
ELECTRICAL DEPARTMENT**

**TENDER FOR THE HIRING OF LADDER VEHICLE THE ITEM SPECIFIED IN THE  
TENDER SCHEDULE, ENCLOSED.**

1. The tenderers must be actual makers or their authorized selling agents or dealer of the materials. Tenders from amateurs, petty commission agent unsubstantial or inexperienced suppliers / contractors well not be considered. Every tender shall, if required produce evidence of his experience and substantiality.

**Purchase of Tender Documents and submission**

2. Copies of tender, together with specification, agreement form etc. can be had from the Enquiry Office Corporation of Chennai on payment of **Rs. 10,125/- [Incl.taxes], Free of cost if downloaded from website [www.tenders.tn.gov.in](http://www.tenders.tn.gov.in)**
3. The tenders shall insert in the proper column of the schedule herewith the rates at which he proposes to supply the various articles referred to. No addition or alteration shall be made to the particulars. If any such addition or alteration is made by the tenderer, it must be attested by the signing authority failing which the tender will not be considered.
4. Tenderer shall furnish their tender along with the EMD in wax sealed cover for the contract value upto Rs.25 lakhs. If the contract value more than Rupees Twenty Five Lakhs the tenderer shall furnish their tender in three covers system. That is, one cover containing the tender and another cover containing the (EMD), both these covers placed inside the third sealed outer cover with superscription of Tendered item, due date of opening, time etc. shall be addressed to the Superintending Engineer/Electrical. Corporation of Chennai-3, and delivered at this office on or before the due date of opening before 3 p.m. The tenders will be opened at the office of the Superintending Engineer / Electrical at 3.15 p.m. on the due date of opening. Belated officers will not be considered. The tenders should fill in and sign the letter of tenders as well as the Tender schedule contained in the tender document and shall return the complete set of documents to the office along with the tender.
5. The tender must be sent in wax sealed cover only, failing which the tender will not be considered.

**Payment of E.M.D. and conditions for claiming exemption from payment of E.M. D.**

6. Bank drafts favouring the Commissioner, Corporation of Chennai may also be sent towards the tender deposit. Tenders accompanying E.M.D. in any other form such as Bank guarantee, cheques, bankers fixed deposit receipts, call deposit receipts etc, will not be accepted. The stamped receipt issued by the Revenue Department, of the Corporation of Chennai against each payment of the E.M.D. amount will also be accepted.
7. The Tenderer must on no account make any alteration or addition or sign the agreement herewith attached in the case of the successful tenderer or tenderers, he or they must sign the agreement and deposit the required security sum for the due performance of the contract Bank guarantee is not acceptable towards security deposit also.
8. As per the G.O. Ms. 1344 Finance (CFC) Dept, dated, 17-9-79 all the Tamil Nadu State owned Corporations will be exempted from payment of E.M.D., security deposit and tender form cost, but they shall however execute proper agreements on placement of order before effecting supplies.
9. In respect of Central and other State Government Companies, E.M.D. exemption is not considered. Production of Certificate of Registration / Enlistment with D.G.S.&D.,D.G.T.& D.Dept. of Industries & Commerce do not entitle exemption from payment of E.M.D.

10. Small scale Industrial Units registered in Tamil Nadu / NSIC, will be exempted from payment of E.M.D on production of a valid certificate of registration of the offered product with the National Small Industries Corporation Limited and on furnishing an undertaking that in the event of non-fulfillment or non-observance of any of the conditions stipulated in the tender/agreement they shall pay the EMD / SD amount / actual loss incurred consequent on breach of contract whichever is less as per the G.O.Ms. No.959 Finance (CFC) Department dt. 14-10-80. The tenders received without valid certificate or undertaking will not be considered.
11. Every tenderer is required to duly pre receipt the enclosed E.M.D. refund order form by affixing a one rupee revenue stamp at the appropriate place and signing over it under Company's Office seal for arranging refund of E.M.D.

**Other terms and conditions:**

12. No allowance shall be claimed by or made to the contractor whose tender may be accepted for any error in rates or whatever that may be discovered after his tender has been sent in.
13. The tender deposit paid will be returned to the tenderers the E.M.D. amount paid will not be adjusted against Security Deposit. The security deposit of the successful tenders will be returned to them after they have completed the contract in accordance with agreement.
14. The minimum period required for intimation of acceptance or non-acceptance of the tender is three months in accordance with G.O.Ms. No.2523, R.D. & L.A., dated 23-11-1973.
15. Firm quotations in rupees will be preferred. These firm quotations in rupees should be absolute and unqualified and quite independent of the fluctuations in exchange or variations in the price of ingredients.
16. A tender will be perfectly valid even if it is for one item only. Each tenderer is at liberty to tender for one or more items.
17. The right is reserved to the Commissioner of the Corporation of Chennai of rejecting all or any of the tenders, without assigning any reason for so doing.
18. The right is also reserved to the Commissioner of the Corporation of Chennai of accepting without assigning any reason the tender or so far as it related to any one or more other items quoted for by each tenderer.
19. A tender will not be rejected solely on the ground that the capacity for work and the integrity of the tenderers are not known. But in such cases, an extra security shall be taken from the tenderer, if the Commissioner so desires.
20. Should any tenderer withdraw his tender after its submission or should the successful tenderer fail to furnish the security deposit or execute the contract within the specified time, he shall forfeit the tender deposit paid to the corporation.
21. The rates quoted for materials shall include all charges necessary for the delivery of materials at the Corporation Electrical Stores, Ritchie Street, Chindadripet, Chennai-600 002.
22. All letters, etc, to be read in conjunction with the tender should be attached at the end of the book and trimmed in such a way as not to protrude beyond the size of the books.
23. Tenderers shall send samples of materials they are tendering for of the Superintending Engineer/Electrical Corporation of Chennai, when they are asked to do so.
24. Tenderers are specially requested to strictly adhered all the forms specified herein as otherwise their tender will not be considered.
25. The tenderer rates shall hold good at least for a period of three months from the date of opening of the tenders.
26. Also current sale tax verification certificate in the prescribed form shall be sent along with the tender.
27. Post-Offers will not be considered.
28. Wherever the prices quoted are subject to the levy of Excise duty, Sales tax and other taxes it should be clearly stated as to whether the quoted prices are inclusive of such taxes or if they are chargeable extra, the rates of those taxes should be specified Tenders with vague terms in respect of these taxes and duties will not be considered. If there is no mention of Sales Tax, excise duty or any other taxes and the term about these charges is not clear it will be construed that the price is inclusive of all these charges.

29. The Normal Security deposit payable on placement of order will be 2% (Two percent) of the order value the Security deposit shall be furnished by the successful tenderer in the shape of small saving script deposit / accounts and endorsed in favour of the Commissioner, Corporation of Chennai for a term of not less than one year as per G.O. Ms. No.227, Finance (Small Savings) Department dated 13-4-82
30. Rate shall be quoted both in words and figures. If there is any discrepancy between the rates quoted in words and in figures, the lower of the two shall be considered as per the Tender Transparency Rules No.29(2)(b)}
31. Only offers received from the manufacturer of their authorized selling agents or dealer of the material will be considered.
32. Payment can only be made within 30 days receipt of acceptance of supply
33. The deposit will be retained as security for the due performance of the contract and will be returned only after the final payment is passed in Audit without objection. Any irregularity pointed out in Audit will be adjusted from the deposit of the Contractor.
34. If any dispute arises in the Contract, the same have to be finalised in the court of Chennai Jurisdiction.
35. Confusional tender will not be accepted.
36. The evaluation and comparison shall include fifteen percent price preference for domestic Small Scale Industrial units and ten percent price preference for the public sector undertaking of the Government in respect of products and quantities manufactured by them.

Ripon Buildings.

Superintending Engineer / Electrical

Corporation of Chennai

Date:



1. The Contractor shall let on hire and the User shall Use the vehicles specified herein.
2. The superintending Engineer Electrical shall be the sold judge upon all matters relating to the meaning and consequence of the Specification and conditions of this contract.
3. The printed materials shall be of the very best quality and shall comply with the conditions and stipulations specified herein. All the vehicles let on hire by the contractor shall be inspected by an Officer of the Electrical Department not below the rank of an Asst. Electrical Engineer and the decision of the Superintending Engineer Electrical as to quality shall be final and binding on both parties.
4. Time shall be considered as the essence of this contract on the part of the Contract or and incase the contractor shall fail to complete the work related to the hiring job or any part of the work related to the hiring job of this contract within the time specified or within the time to which the period of completion may have been extended under the powers herein given, or, if in the opinion of the Superintending 'Engineer Electrical the Contractor shall not be executing the work at each rates as will ensure completion of the work within the time given, it shall be lawful for the Commissioner of the Corporation of Chennai without prejudice to his remedy contained in clause 10 to obtain the unexecuted part of work from any other person or persons and any additional expenses so incurred shall be payable by the Contractor:
5. If at any time during the continuance of this agreement of Contractor shall in the opinion of the Superintending Engineer Electrical have been delayed in executing the work ordered by reason of any lock-outs, Strikes, Riots, Mutinies, Wars, Fire, Storms, Tempest of other unexpected exceptional cause, the time for execution of work may be extended by the Superintending Engineer Electrical as he may consider reasonable.
6. All Expenses, damages and other moneys payable to the Corporation by the Contractor under stipulation in this contract may be retained out of any moneys then due of which may subsequently become due from the Corporation of Contractor under this or any other contract and in case such moneys then due or to become due to the Contractor by the Corporation shall be insufficient to pay such said expenses, damages and moneys it shall be lawful for the Commissioner of the Corporation to dispose of any or all the securities deposited by the Contractor and out of proceeds of such sale to reimburse and pay to the User all the said expenses, damages and money and in case such proceeds of sale of the said securities shall be insufficient, then it shall also be lawful for the User to recover the residue of the said expenses, damages and moneys, in necessary, by legal proceeding against the Contract.
7. The Contractor shall submit bills to the Superintending Engineer Electrical for payments and when the Superintending Engineer Electrical shall direct.
8. The Contractor shall be paid for the work at the rates given herein on certificates of the S.E. Electrical that the work has been executed to his entire satisfaction.
9. The Contract shall not be assignable by the Contractor.
10. In Case the Contractor shall fail or neglect or refuse to observe perform, fulfill and keep all or any one or more or any one or more of the covenants, stipulations and provisions herein contained it shall be lawful for the Commissioner of the Corporation of Chennai without prejudice and in addition to all and every other of the remedies herein before contained on behalf of the User on any such failure, neglect as refusal as aforesaid by writing under his hand to put and end to this agreement and on the expiry of seven days from the date of service of the said writing this agreement shall cease and be void except in respect of any prior action or omission.

11. All certificated or notices of orders for time or for extra varied or altered works which are to be the subject of and extra or varied charge whether so described in the contract or not shall be in writing and unless in writing shall not be valid or binding or be of any effect what so ever.
12. Penalty Clause : "Incase of delay in executing the work, User may at his option, impose a penalty calculated at the rate of the 0.1 percent of the contract value of such portion of the work as have not been executed on the specified date, for each day of delay. Such reduction shall be in full satisfaction of the contractors liability for the delay and shall not in any case exceed five percent of the value.

In witness where of the Contractor

and

acting for and on behalf of the Corporation of Chennai and under the direction of the Corporation of Chennai have set their hands the day and the year first above written.

Signed, by the said Contractor in the presence of S.E. Electrical

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The Common seal of the Corporation of the City of Chennai was hereunto duly affixed in the presence of.

}

**Commissioner.**  
Corporation of Chennai

It witness where of I here unto affix my Signature.

**LETTER OF TENDER**

**TO**

**The Commissioner,  
Corporation of Chennai,  
Ripon Buildings, Chennai.**

**Sir,**

**Ref:-** Tender for hiring of .....

1. I/We the under signed do hereby tender to let on hire .....  
..... at the prices I/We have mentioned in the schedule herewith enclosed in strict accordance with and subject to the terms, provisions and conditions set forth or mentioned in the tender notice and agreement here to annexed and the schedule thereto.
2. I/We hereby agree I/We will not withdraw this tender during the period that will be required for information of acceptance or non-acceptance as stipulated in the notice to tenderer's such period to date from the last date by which tenders are due to be Submitted to the Corporation and if I/We do so withdraw I am/we are liable to forfeit the tender deposit.
3. I/We further undertake and agree within seven days after the acceptance by the Corporation of this tender has been communicated to me /us to deposit with the Corporation a cash security Government promissory Note upto the value of ten percent of the total value of work ordered, and I/We agree to execute and register at my / out cost an agreement in the form of the said agreement and schedule attached with in a week of the said acceptance has been communicated to me / us failing which the sum of accompanying this tender shall be forfeited to the Corporation.
4. I / We hereby agree to pay Higher security Deposit upto a maximum of ten percent if Insisted upto by the Commissioner, Corporation of Chennai.
5. I/we further agree to pay penalty, in case of delay in execution of the work, Calculated at the rate of five percent of the contract value of such portion of work, as have not been executed on the specified date, for each day of delay, subject to a maximum of twenty five percent of the value of such portion of the work in anycase.
6. If E.M.D. exemption is claimed I/ We hereby undertake that in the event of Non - Fulfillment or non -observance of any of the conditions stipulated in the Tender / Agreement, I/We shall pay the E.M.D./S.D. amount/ actual loss incurred, whichever Is less.

As witness my / our hand this .....  
day of .....Two thousand .....

Address;

signature under company seal.

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N.B. The blank Spaces on this page must be filled in and signed by the tenderer before he Submits the tender, as otherwise the tender will not be considered.

**TENDER**

**This Tender has to be delivered before 3-00 p.m on 12.06.2013 or before at the Office of the superintending Engineer Electrical, Corporation of Chennai, Ripon Buildings, Chennai- 600 003.**

1. I/We do hereby tender to let on hire the under mentioned vehicles in accordance with the Conditions, and specifications noted herein consideration of payment being made, for such vehicles at the respective rates specified in the following schedule.

**2. SECURITY**

I/We hereby undertake and agree to forward within seven days after the notification of the acceptance by the Corporation of this tender, security in the form of Small savings scripts / deposits/ accounts in favour of the Commissioner, Corporation of Chennai upto the value of 2% of the tender amount, as a guarantee for the due fulfillment of my / our contract and I/We agree to execute at my / our cost the agreement attached within seven days after notification of acceptance of this tender.

I/We undertake and agree to abide by this tender until the  
.....day of .....

As witness my / our hand this -----day of 200

Tenderer's Signature.....  
Over his seal

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EL.D.C.NO. SM II / P3 / 5844 / 2013

**CORPORATION OF CHENNAI  
ELECTRICAL DEPARTMENT**

**TECHNICAL SPECIFICATION**

DESCRIPTION : Hiring of Aluminium ladder mounted on Diesel vehicle.

Quantity : 6 Nos for a period of one year.(365 Days)

TENDER for hiring of diesel vehicles along with folding type vertically manual operated 7 mtr. height (from the chassis of the vehicle ) aluminum ladder rigidly fixed on suitable 4 wheel mini diesel vehicle not less than **10 HP** for attending non burning of street lights in Chennai city for a period of one year.

1. The make and model of the Diesel vehicle shall be mentioned in the offer
2. The diesel vehicle shall be able to run trouble free operation
3. If any break down / worn out of the vehicle or in defect in aluminium ladder, the tenderer should attend at their own risk and cost. Minor repairs to be done with in 4 hours and Major repairs to be done with in 8 hours.( Both vehicles and ladder)
4. The aluminium ladder fixed on diesel vehicle shall also be in good working condition with trouble free operation throughout the contract period.
5. During working hours if ladder is not functioning, then charges will not be paid for those hours. The proportionate hiring amount will be deducted on hourly basis by calculating the rate on prorate basis.
6. The ladder equipment should not be lesser than 7 mtr. height with maximum extended height from the chassis of the vehicle.
7. The ladder unit shall be able to close from their extended height and shall be able to tilt the entire closed height horizontally while moving the vehicle. The closed height of the ladder should not be more than the permitted length & height.
8. The vehicle should be able to land with out any movement while extension of the ladder height as well as during attending of non burning of the street light by the staff for their safety. For which provision to be made for non movement of the vehicle to avoid accidental movement.
9. The successful tenderer shall be able to deploy the ladder vehicle at their custody at Electrical Substation / concerned AE / JEs office.
10. If any one out of 6 vehicles is not deployed for the work by the successful tenderer then payment will not be made for the un deployed vehicles.
11. The successful tenderer should supply the ladder vehicles to the electrical department with in 30days
12. The starting Kilometer reading will be taken at the place , where the vehicle is stationed ( i.e the starting place of the vehicles for work )as well as the closing Kilometer reading will be noted at the location where the vehicle to be stationed after completion of the work on that day. ( i.e the ending place of the vehicles for works)

13. Instruction will be given daily by the concerned ADE/AE/JE for the place where the ladder vehicles to be worked.
14. If the ladder vehicle diverted to one Zone to another zone for attending of non burning of street lights, the traveling Kilometer will be accounted. After completion of the work, the vehicle should be returned to the original stationed place or as directed by the officers concerned.
15. The trip sheets for each shift with the following details shall be submitted to the AE/JE/LI of the section where the movement of the vehicle is monitored and the section where the street light repair work was done. Also one copy should be available with the driver(or)in vehicle for verification.
  - a. Starting K.M. reading and time
  - b. Closing K.M. reading and time. If the section using the vehicle is different.
  - c. Starting K.M. reading at site and time.
  - d. Closing K.M. reading at site and time.
  - e. Post numbers of the lamp posts at which fault/repairs work was done.
  - f. Nature of repairs.
  - g. Name of the contractor's driver
  - h. Name of the Corporation staff responsible for that shift work.
    - a. The concerned ADE and DEE shall monitor and program the movement of the ladder vehicle. The AE/JE/LI shall submit the trip sheets for the alteration of the ADE and DEE regularly and periodically.
    - b. The shift hours may be split into two sessions depending on the site requirements. The vehicle will not be used for more than 8 hours in a day. Any excess usage will have to be properly justified and certified by the using AE/JE/LI and their ADE.
16. The valid driving license of the driver, Vehicle insurance, Road tax, valid R.C book and F.C etc., pertaining to the vehicles is the responsibility of the successful tenderer. The Xerox copy of these documents to be given to the concerned ADE and the originals to be produced on demanded.
- 17. THE DEPARTMENT MAY TERMINATE THIS CONTRACT AND THE HIRING STOPPED AT ANY TIME BY GIVING NOTICE PERIOD OF TWO WEEKS.**

**CONDITIONS :**

1. The Tender received with lesser Earnest Money deposit ( EMD) or Tender without EMD will be rejected.
2. Tenderers should be stated specifically whether the quoted rates are inclusive of taxes or exclusively of tax and rate of percentage of taxes should be clearly indicated. Tender with vague term in respect of tax es, their rates will be taken as net amount.
3. The successful tenderer should pay security deposit at the rate of 2 % of the total accepted contract value and execute the agreement with in a week of receipt of order for the due faithful performance of the contract in our departmental form after placing order. The

security deposit shall be in the shape of National Small Savings scripts / Certificates and have to be pledged in favour of the Commissioner, Corporation of Chennai.

4. Rates should be quoted both in Words and figure. If there is any difference between the words and figure rates, lower rate only will be taken as correct one.
5. Work contract tax @ 5% will be deducted from the bill value
6. Income tax @ 2 % and SC on IT @ 10 % and 2% Education cess on IT will be deducted from the bill value.
7. An insurance policy should be taken by the successful tenderer to cover workmen compensation act
8. Post offer will not be considered
9. The successful tenderer shall be executed an Indemnity bond indemnifying the Corporation of Chennai from any claim which arise due to any accident to the work man engaged for the work or other damages
10. Payment will be made once in a month based on on the actuals recorded in the Measurement book (or) log book.

### **CONDITION OF TERMINATION OF CONTRACT**

THE CONTRACT WILL BE TERMINATED IF :

1. The successful tenderer has not deployed the 6 Nos. of Ladder vehicle within 30 days of receipt of order.
  2. If the Ladder vehicle is not operated for more than 7 days in a Month.
- OR
3. 20 days in 3 consecutive months
- OR
4. 30 days in one year period

Signature of the contractor  
Over the company seal

**EL.D.C.NO / SM II / P3 / 5844/ 2013**

**CORPORATION OF CHENAI  
ELECTRICAL DEPARTMENT**

**I. Quantity to be quoted :** In the tender bidder should submit proof for having the capacity to let on hire the quoted quantity. The bidder should also declare in the tender as to the number of aluminum ladder vehicle they can let on hire out of the tender quantity. In the case of the quantity offered at the lowest price is less than the total quantity required, after placing orders with the lowest evaluated tenderer for the entire quantity offered by such tenderer subject to his ability to let on hire, the following procedure may be adopted to get on hire the balance quantity.- Negotiation with the next lowest tenderers in strict ascending order of evaluated price and requiring them to match the price offered by the lowest evaluated tenderer and place orders until the entire quantity required is ordered.

**II.OTHER TENDER CONDITIONS**

1. The above tender will be dealt with under TWO cover system - Technical Bid (cover I) and Financial Bid (cover II).
2. The above two covers are to be sealed separately and superscribed as Technical Bid (cover I) and Financial Bid (cover II) and enclosed in a larger outer cover and addressed to the Superintending Engineer/Electrical, Corporation of Chennai, Ripon Building, Chennai 600003 duly sealed and deposited in the Tender box.
3. All technical details, Technical Specification, EMD, ISI / ISO certificate, NSIC / SSI certificate, experience certificate related to this work to Government Departments and related performance certificate etc shall be enclosed in the Cover I – Technical Bid
4. The Cover II shall contain only the Financial Bid i.e. Tender Book.
5. On the due date of the Tender contents of Technical bid only will be opened for scrutiny in order to ascertain the suitability of the tenders for the work. Financial bid of the qualifying tenders will be opened at a later date duly intimating them the time and date of opening.
6. Financial bid of the tenderers who do not qualify as per the contents of Technical bid will not be opened

Superintending Engineer / Electrical i/c

El.D.C.NO / SM II / P3 /5844/ 2013

**FINANCIAL BID**

TENDER for hiring of diesel vehicles along with folding type vertically manual operated 7 mtr. height (from the chassis of the vehicle) aluminum ladder rigidly fixed on suitable 4 wheel mini diesel vehicle not less than 10 hp for attending non burning of street lights in Chennai city for a period of one year (365 days).

**QUANTITY : 6 Ladder vehicles.**

**BID PER LADDER VEHICLE / PER DAY**

<b>BID</b>	<b>Description</b>	<b>Rates</b>	<b>Per unit</b>
1	Hire charges for diesel vehicle along with folding type vertically manually operated with 7 mtr. high (From the chassis of the vehicles) Aluminium ladder rigidly fixed on suitable 4 wheels mini diesel vehicles of reputed make not less than 10 HP including driver salary and bata for the shift of 8 hours per day, operation for 8 hours and an average distance of 25 KM's per day.		Per vehicle

**AMOUNT WILL BE PAID FOR THE FOLLOWING AS PER THE ACTUAL  
"KILOMETER" AND ADDITIONAL HOURS UTILIZED:**

<b>BID</b>	<b>Description</b>	<b>Rates</b>	<b>Per unit</b>
2	Hire Charges for every additional one hour after the completion of initial 8 hours including driver salary and Bata		Per vehicle
3	Hire charges for every Kilometer run during the shift hour i.e 8 hours after the completion of an average distance of 25 Km (The Hire charges includes Diesel Lubricant etc)		Per vehicle

NOTE:

- 1.No advance payment will be made.
- 2.Price-variation condition is not admissible. Only firm prices will be considered.
- 3.In case of discrepancy between the prices quoted in words and figures, the lower of the two will be considered.
4. The Tamil Nadu Transparency in Tenders Act 1998. The Tamil Nadu Transparency in tenders rules 2000 will be applicable for this tender.

Signature of the Contractor  
Over the company seal

From

To

The Superintending Engineer Electrical  
Corporation of Chennai, Ripon Buildings,  
Chennai- 600 003.

Sir,

Sub : Tender No.  
For

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I have tendered for the above contract enclosing E.M.D. Rs.

In case my tender is not considered, the E.M.D. furnished by me\* may be refunded to me.  
I give below my advance receipt for the amount duly Stamped.

Yours faithfully,

( signature of Tenderer)

**ADVANCE STAMPED RECEIPT**

Received from the Commissioner, corporation of Chennai Rs.....  
.....)  
(Rupees towards the refund of the E.M.D furnished by me with my tender for .....  
.....  
remitted in chalan No..... dated .....

Signature of tenderer under  
Seal over revenue stamp

Recommendation of the Head of the Department.

*Signature and Designation.*

.....  
\* Not applicable where E.M.D. exemption is permissible.