

**Tender for Providing Special Nutritious Food to the  
Postnatal Mothers, delivering at Perumalpet,  
24 hours Emergency Obstetric Centre of Corporation  
of Chennai**



Tender Reference: FW & MCH. C. NO. F 14/ 0106 - 7 / 2010

CORPORATION OF CHENNAI  
District Family Welfare Bureau  
Ripon Buildings, Periyar EVR Salai, Chennai – 600 003.  
Tel.: 25383736, 25619338  
[www.chennaicorporation.gov.in](http://www.chennaicorporation.gov.in)

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**Document Control Sheet**

|  |   |
|--|---|
| Tender Reference   | FW & MCH. C. NO. F 14/ 0106 - 7 / 2010  |
| Date of issue  | 20.07.2010.   |
| Last Date for sale of Tender Document  | 11.08.2010., 3.00 PM  |
| Last Date and Time for Receipt of Tender   | 13.08.2010., 3.00 PM  |
| Date and Time of Opening of Tender   | 13.08.2010., 3.30 PM  |
| Address for Enquiry  | Deputy Project Coordinator,<br>District Family welfare Bureau,<br>Corporation of Chennai,<br>Ripon Buildings<br>Periyar EVR Salai,<br>Chennai – 600 003. Tamil Nadu.<br>Tel: + 91-44-25383736, 25619338 |
| Submission of Tender   | Ripon Buildings,<br>Periyar EVR Salai,<br>Corporation Of Chennai,<br>Chennai - 600 003. Tamil Nadu.   |
| Amount of Earnest Money Deposit (EMD)<br>Demand Draft in favour of the<br><i>Commissioner,</i><br><i>Corporation of Chennai.</i> | Rs. 7000/-  |
| Cost of the Tender Document  | Rs 3375/-   |
| Period of Contract.  | One year  |

Deputy Project Coordinator,  
Corporation of Chennai

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District Family Welfare Bureau  
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**NOTICE INVITING TENDER**

FW & MCH. C. NO. F 14/ 0106 - 7 / 2010

Dt. 20.07.2010

Corporation of Chennai invites Tender for Providing Special Nutritious Food to the Postnatal Mothers, delivering at Perumalpet, 24 Hours Emergency Obstetric Centre of Corporation of Chennai. Sealed tenders are invited from the Eligible Tenderers.

The Tenderers shall have to fulfill the following minimum criteria on their own or as a main vendor in case of Consortium.

Prequalification Criteria:-

The bidders willing to quote for this work shall have the following qualifications.

1. The bidder must have at least one year experience in running canteen / eatery or supplying cooked food items to hospitals / canteens / offices of private or Government organizations.
2. The bidder shall be able to setup a hygienic cooking centre / kitchen within 2 km distance of the maternity centre so as to supply fresh food.
3. The annual turn over of the bidder shall be Rs 3 Lakhs in the year 2009-10. (Self Help Group is exempted from this condition).
4. The bidder shall have sufficient strength of staff to cook, transport and serve the food at Maternity centre in time.
5. The Self Help Groups are also eligible to quote.
  - (i) The Self Help Group must be registered and functioning within Chennai City.
  - (ii) The Self Help Group must be at least one year old. (i.e.) it must be functioning at least for the past one year.
  - (iii) The Self Help Group must be functioning within a distance 2 km from the Corporation of Chennai maternity centre at Perumalpet, situated at 30, Kariappa Street, Purasaiwalkam, Chennai -600 007.
  - (iv) The Self Help Group will be exempted from paying the Earnest Money Deposit (EMD)
  - (v) The self Help Group will be exempted from the condition of having the Annual Turn over of Rs 3 Lakhs in the year 2009 – 10.

The bidder must enclose the photocopies of the documents to ascertain the above qualifications.

The Tender Document is obtainable from the Tender Sales Counter, Corporation of Chennai, Ripon Buildings, Chennai – 600 003, on all working days till 3.00 pm on 11.08.2010 on payment of Rs 3375/-(Rupees Three thousand three hundred and seventy five only ), ( Inclusive Tax) in the form of Demand Draft of any Nationalized Bank / Scheduled Bank payable at Chennai drawn in favour of the Commissioner, Corporation of Chennai, Chennai – 600 003. Corporation of Chennai. Tender documents can also be obtained by Registered Post or Courier by sending a requisition letter

addressed to “The Deputy Project Coordinator, District Family welfare Bureau, Corporation of Chennai, Ripon Buildings Periyar EVR Salai, Chennai – 600 003”, Enclosing a Demand Draft for the Value of Tender Documents, plus Rs.1000/- at the risk and responsibility of the prospective Tenderer.

Tender documents can also be downloaded from the websites [www.tenders.tn.gov.in](http://www.tenders.tn.gov.in) and [www.chennaicorporation.gov.in](http://www.chennaicorporation.gov.in). The downloaded tender document shall be submitted with the cost of tender document of Rs 3375/-(Rupees Three thousand three hundred and seventy five only) in the form of Demand Draft / Pay Order / Bankers Cheque of any Nationalized or any other scheduled bank drawn in favour of "The Commissioner, Corporation of Chennai" payable at Chennai.. In case, if any deviation is found in the tender document submitted by the tenderer from the content mentioned in the website, his tender shall liable to be rejected at any stage of the contract.

The Tenders must be dropped as a single sealed outer cover containing Technical Tender cover (A) and Financial Tender cover (B) in any one of the Tender Boxes kept at the C.E.(GL) Office, P.R.O. Office, Office of the Vigilance Officer and Tender Sales Counter, Corporation of Chennai, Ripon Buildings on or before 3.00 p.m. on 13.08.2010. The Technical Tender will be opened at 3.30 p.m. on the same day at District Family Welfare Bureau, Ripon Buildings, in the presence of available Tenderers or their authorized representatives.

EMD Amount is Rs. 7000/-- ( Rupees Seven thousands only ) in the form of Demand Draft of any Nationalized Bank / Scheduled Bank payable at Chennai, drawn in favour of The Commissioner, Corporation of Chennai, Chennai – 600 003. The Self Help Groups are exempted from paying the E.M.D.

The filled up Tender Documents can also be sent by Post or by Courier to the “The Deputy Project Coordinator, District Family welfare Bureau, Corporation of Chennai, Ripon Buildings Periyar EVR Salai, Chennai – 600 003” and the Corporation of Chennai shall not be responsible for any delay in transit. The Tenders received after the due date and time will not be considered under any circumstances. If the office happens to be closed on the day as specified, the Tenders will be received and opened on the next working day at the same time and venue.

The Deputy Project Coordinator may be contacted for any clarification on all working days from 2.00 p.m to 5.00 p.m. or over Telephone No. 044-25383736, 25619338.

Corporation of Chennai reserves the right to reject any or all proposals and reserves the right to cancel the invitation, advance or postponed without assigning any reasons whatsoever.

Deputy Project Coordinator. DFWB.

# **Tender for Providing Special Nutritious Food to the Postnatal Mothers, delivering at Perumalpet, 24 Hours Emergency Obstetric Centre of Corporation of Chennai.**

## **1. INTRODUCTION**

The Corporation of Chennai is running ten numbers of EOCs (Emergency Obstetric Centres) spread across the entire Chennai City. Approximately 16,000 deliveries are taking place in the maternity centres attached to these EOCs. Out of these 16,000 deliveries, approximately 5,000 are caesarian cases. Most of the mothers coming for the delivery are from poor section of the society and are not able to have nutritious food after delivery. Hence Corporation of Chennai has decided to provide special nutritious food to the postnatal mothers delivering at maternity centres of Corporation of Chennai. The worshipful Mayor has announced this in his budget speech of 2010-11. It has been proposed to provide breakfast, lunch, evening refreshment and dinner for three days to the mothers giving childbirth by normal delivery and four days for the mothers giving childbirth by caesarian delivery.

In the Perumalpet maternity centre, situated at 30, Kariappa Street, Purasaiwalkam, Chennai -600 007., approximately 2060 deliveries are taking place per year out of which nearly 685 are caesarian deliveries.

## **2. PRE QUALIFICATION CRITERIA**

The bidders willing to quote for this work shall have the following qualifications.

1. The bidder must have at least one year experience in running canteen / eatery or supplying cooked food items to hospitals / canteens / offices of private or Government organizations.
2. The bidder shall be able to setup a hygienic cooking centre / kitchen within 1 km distance of the maternity centre so as to supply fresh food.
3. The annual turn over of the bidder shall be Rs 3 Lakhs in the year 2009-10. (Self Help Group is exempted from this condition).
4. The bidder shall have sufficient strength of staff to cook, transport and serve the food at Maternity centre in time.
5. The Self Help Groups are also eligible to quote.
  - (i) The Self Help Group must be registered and functioning within Chennai City.

- (ii) The Self Help Group must be at least one year old. (i.e.) it must be functioning at least for the past one year.
- (iii) The Self Help Group must be functioning within a distance 2 km from the Corporation of Chennai maternity centre at Perumalpet, situated at 30, Kariappa Street, Purasaiwalkam, Chennai -600 007.
- (iv) The Self Help Group will be exempted from paying the Earnest Money Deposit (EMD)
- (v) The self Help Group will be exempted from the condition of having the Annual Turn over of Rs 3 Lakhs in the year 2009 – 10.

The bidder must enclose the photocopies of the documents to ascertain the above qualifications.

### **3. SCOPE OF WORK**

- 1.1 To supply and serve special nutritious food and balanced diet for breakfast, lunch, evening refreshment and dinner to the postnatal mothers at the Perumalpet, 24 Hours Emergency Obstetric Centre, situated 30, Kariappa Street, Purasaiwalkam, Chennai -600 007. as per the specifications and time mentioned in this document for one year.
2. The bidder shall use his own men and materials to prepare, transport and serve the food.
3. The food shall be supplied and served at the maternity centre at the prescribed timings viz, Breakfast :7.00 AM, Lunch:12.30 PM, Evening Refreshment:3.30 PM and Dinner: 7.00 PM.
4. Corporation of Chennai will not provide any space, utensils, stove or cooking gas for the preparation of food.
5. The kitchen / Cooking Centre shall be in a hygienic place and shall be maintained neatly.
6. The staff involved in preparation, transportation and service shall be healthy, neat, clean,well groomed and free from any communicable disease.
7. The food supplied shall be hot and fresh.
8. The quantity to be supplied everyday shall be got from the officials of Corporation of Chennai in advance.
9. Special Nutritious food shall be supplied for 3 days to the Normal Delivery cases and for 4 days to the caesarian cases. For caesarian cases, for second day 'Special Diet' as per clause 5.2 of this tender document shall be supplied. For all other days for both the normal and caesarian cases Regular Diet as per clause 5.1 of this tender document shall be supplied.

#### **4. TERMS AND CONDITIONS**

The following terms and conditions are intended to sensitize the tenderer to various clauses, which may be reflected in the final contract. This draft does not form an executable copy.

##### **4.1 Tender for Proposal:**

The applicant / Vendor / Consortium hereinafter referred to as the "TENDERER" is expected to examine all instructions, forms, terms and specifications contained in this document. The proposal should be precise, complete and in the prescribed format as per the requirements of this Tender document. Failure to furnish all information required by this tender document or submission of applications not responsive to this tender document in every respect will be at the applicant's risk and may result in rejection.

##### **4.2 Content of Tender document:**

This document has to be read in its entirety. The terms and conditions for the tender encompasses all the terms and conditions mentioned in this document. However the Corporation of Chennai reserves the right to alter any of the above-mentioned dates at a short notice. The same will be intimated to all the concerned parties. Before submitting the proposal due diligence can be undertaken by tenderers at their own cost.

##### **4.3 Clarification & Amendment on Tender document:**

A prospective tenderer requiring any clarification on the tender document may notify the Corporation of Chennai in writing. In case any one tenderer asks for a clarification to the tender documents before 48 hours of the opening of the Tender, the Corporation of Chennai shall ensure that a reply is sent and copies of the reply to the clarification sought will be communicated to all those who have purchased the tender documents without identifying the source of the query.

At any point of time after the issue of the tender documents and before the opening of the tender, the Corporation of Chennai may make any changes, modifications or amendments to the tender documents and shall send intimation of such change to all those who have purchased the original tender documents.

##### **4.4 Language of Tenders:**

All Proposal and supporting documentation shall be submitted in English only.

##### **4.5 Format and signing of Tender:**

This tender document in original or downloaded from website shall be properly bound along with all enclosures as mentioned in pre qualification criteria. The

enclosures may be good quality photocopies of the original. An accompanying letter is required, signed by an authorized signatory of the tenderer, committing the tenderer to the contents of the original response. Each tender shall be made in the legal name of the tenderer and shall be signed by the tenderer or a person duly authorized to sign on behalf of the tenderer. **The tenderer must stamp and sign on all pages of this document and also the enclosures.**

#### **4.6 Earnest Money Deposit (EMD) Amount:**

The Tender shall contain Earnest Money Deposit (E.M.D) of Rs. 7,000/-- (Rupees Seven Thousands only) in the form of Demand Draft / Pay Order / Bankers Cheque of any Nationalized or any other scheduled bank drawn in favour of *"The Commissioner, Corporation of Chennai"* payable at Chennai. The E.M.D will not be received in cash or currency notes or cheques or in the shape of NSC or government bonds and the tender shall be rejected, if E.M.D. is not paid in the prescribed manner. The Self Help Groups are exempted from paying the E.M.D. The E.M.D will be refunded to the unsuccessful tenderer on application after intimation is sent about the rejection of the tender or at the expiry of 90 days from the date of tender which ever is earlier. The E.M.D of the successful tenderer will be returned only after deposit of Security Deposit. Tenders with out E.M.D are liable for rejection. The E.M.D shall be enclosed in **Technical Tender Cover (A)**.

The E.M.D made by the tenderer will be forfeited if:-

1. The tenderer withdraws his tender or back out after acceptance
2. The tenderer withdraws his tender before the expiry of validity of the offer, the period specified in the specification or fails to remit the security deposit.
3. The tenderer violates any of the provisions of these regulations contained herein.
4. The tenderer revises of the terms quoted during the validity period.

#### **4.7 Submission of the Tender:**

The Proposal shall be submitted in two separate sealed envelopes put together in a sealed outer envelope , : –

- 1) "Technical Tender" (Cover A) and
- 2) "Financial Tender" (Cover B).

##### **1) Technical Tender (Cover A):**

This cover shall be with all the relevant details to assess the capability of the Bidder to undertake the work detailed in the Prequalification Criteria and contain Earnest Money Deposit. This Tender document (Except Annexure III, Financial Tender ) in original or as down loaded from the website shall be put in this cover duly

signed and stamped by the tenderer in all pages. Hence the Technical Tender shall contain the following.

1. The original Tender Document (Except Annexure III, Financial Tender) duly signed by the tenderer with seal.
2. The photocopies of the testimonials (shall be duly signed by the tenderer with seal) for the proof of pre-qualification criteria. (Refer clause 2)
3. The E.M.D. (Refer Clause 4.6 ) and DD for the Cost of the Tender Document if downloaded from the website.

The sealed covers shall be super-scribed as

**" Technical Tender (Cover A) – Tender for Providing Special Nutritious Food to the Postnatal Mothers, delivering at Perumalpet, 24 Hours Emergency Obstetric Centre of Corporation of Chennai"** – and addressed to "The Deputy Project Coordinator, District Family welfare Bureau, Corporation of Chennai".

## **2) Financial Tender (Cover B):**

This cover shall contain Annexure III, Financial Tender, duly quoted with rates and signed with seal. The Given format should not be changed for quoting the rates. The rates shall include all overhead expenses including taxes, duties etc., complete in all respects. The rates shall be quoted in Indian Rupees in figures as well as words.

Hence the Financial Tender shall contain:-

1. Financial Tender with Rates quoted and signed and sealed. (Annexure III).

The sealed cover shall be super-scribed as

**"Financial Tender (Cover B) - Tender for Providing Special Nutritious Food to the Postnatal Mothers, delivering at Perumalpet, 24 Hours Emergency Obstetric Centre of Corporation of Chennai"**- and addressed to "The Deputy Project Coordinator, District Family welfare Bureau, Corporation of Chennai".

The covers shall be sealed separately with WAX Seal and put in an outer sealed envelope. The outer sealed cover shall be marked as

**Tender for Providing Special Nutritious Food to the Postnatal Mothers, delivering at Perumalpet 24 Hours Emergency Obstetric Centre of Corporation of Chennai"** and addressed to and addressed to "The Deputy Project Coordinator, District Family welfare Bureau, Ripon Buildings, Corporation of Chennai, Chennai – 600003.

Tenders once submitted shall be final and no amendment shall be permitted after the close of the tender. Tenderers are solely responsible for timely delivery of

their proposals to the location set forth herein prior to the stated Proposals Submission due date.

#### **4.8 Late Tenders:**

Any tender received after the deadline for submission of tenders, will be rejected.

#### **4.9 Period of Tender validity:**

The tenders shall be valid for a minimum period of 90 days from the closing date for submission of the tenders. On completion of the validity period, unless the tenderer withdraws his tender in writing, it will be deemed to be valid until such time that the tenderer formally (in writing) withdraws his tender.

#### **4.10 Evaluation of Technical Tenders:**

Evaluation will be based on prequalification criteria. After the evaluation only, the tender shall qualify for further processing. A committee as desired by the Corporation of Chennai may be formed for the evaluation, scrutiny and recommendation of the Technical Tenders based on the pre-qualification criteria and the quality of the equipment to be supplied.

#### **4.11 Financial Tenders from technically short listed Tenderers:**

The financial tenders of the technically short listed tenders only shall be opened in the presence of the tenderers or their authorized representatives on the specified date and time at the premises of Corporation of Chennai. There shall be no negotiations regarding the Financial Tender except with the Lowest Quoted Tenderer – L1 Tenderer.

#### **4.12 Price Quotation:**

The tenderer shall quote the rates for the items mentioned in the (Annexure III) Financial Tender. Any deviations from the format provided in Annexure III, Financial Tender shall be treated as invalid. The tenderer must quote the prices both in figures and words. In case of any dispute in the prices quoted, the lowest will be considered. All quotes should be in Indian Rupees .The prices shall be inclusive of all taxes.

1. The rates shall be quoted in Indian Rupees both in figure and words.
2. The rates shall be quoted inclusive of all taxes.
3. The rates shall be considered as inclusive of taxes even if quoted exclusive of taxes.
4. Only one rate shall be quoted for each item. If more than one rate is quoted for any single item, the tender will be rejected.
5. Conditional tender will not be accepted and if the rates are quoted with any conditions, the tender will be rejected.

6. The quantity mentioned is tentative only, the payment shall be made only for the actual numbers supplied.

**4.13 Contract Period:**

The finalized rate of this Proposal shall be valid for the entire Contract Period of one year.

**4.14 Order Placement:**

Order shall be placed only on the finally selected tenderer.

**4.15 Signing of Contract and Security Deposit:**

The successful tenderer shall be required to enter into a formal contract with the Corporation of Chennai within 14 (fourteen only) days of the award of the work. Tenderer shall have to enter into a service level agreement (SLA) with the Corporation of Chennai. This contract shall be on the basis of this document, the proposals of the tenderer and other terms and conditions as may be mutually determined by the Corporation of Chennai to be necessary for the due performance of the work.

The successful tenderer shall be required to submit security deposit of 2% on the total amount quoted in the Financial Tender before executing the agreement in the form of National Savings Certificate/ Small savings scrips/ Bank Guarantee / deposits /Accounts pledged in favour of "*The Commissioner, Corporation of Chennai.*". However it is open to the Commissioner to insist on higher deposit as per rules in force. If the successful tenderer fails to furnish such Security Deposit and execute the agreement, the EMD will be forfeited. The Security Deposit will be released 6 (six only) months after the completion of contract period. Any penalty imposed shall be deducted and the Security Deposit shall not bear any interest.

**4.16 Readiness of Supply:**

The supply of special nutritious food shall commence within 15 days of date of agreement.

**4.17 Delay in Supply:**

Any delay in supply beyond the 15 days period shall invite penalty clause and if it is beyond 30 days the Order on the tender to be cancelled and Security Deposit will be forfeited.

|                              |  |
|------------------------------|--|
| Up to 15 Days                | : No penalty   |
| Beyond 15 days up to 30 days | : Penalty per day Rs 2000/- (Rupees two thousands per day) |

Any delay in supply beyond the 30 days period shall render the Order on the tenderer to be cancelled.

**4.18 Repeat Orders:**

Corporation of Chennai may reserve the right to give repeat orders with the same terms and conditions.

**4.19 Payment Terms and Schedule of payment**

The payment shall be made as given below,

1. No advance payment shall be made.
2. The payment shall be made on monthly basis, based on the rates quoted and only for the quantity supplied.
3. The bidder shall submit the claim bill every month after getting the approval from the officials in-charge.
4. A register shall be maintained to make the entries of the actual quantity of items supplied for breakfast, lunch, evening refreshment and lunch. This entries shall be countersigned by the officials of Corporation of Chennai (who are in-charge of this task) and shall be produced during the claim.

**4.20 Arbitration:**

Corporation of Chennai and the successful tenderer shall make every effort to resolve amicably by direct negotiation any disagreement or dispute or misunderstanding arising between them in connection with the purchase order. If any dispute shall arise between Corporation of Chennai and the successful tenderer on aspects not covered by this tender document or purchase order, or the construction or operation thereof, or the rights, duties or liabilities under these except as to any matters the decision of which is specially provided for by the general or the special conditions, such dispute shall be referred to two arbitrators, one to be appointed by each party and the said arbitrators shall appoint an umpire in writing before entering on the reference and the award of the arbitration or umpire, as the case may be, shall be final and binding on both the parties. The arbitrators or the umpire as the case may be, with the consent of parties, may modify the time frame for making and publishing the award. Such arbitration shall be governed in all respects by the provision of the Indian Arbitration Act or its later modifications and the rules there under and any statutory modification or re-enactment, thereof. The arbitration proceedings shall be held in Chennai, India.

#### **4.21 Governing Law and Jurisdiction:**

This tender shall be construed and interpreted in accordance with and governed by the laws of India and the Courts at Chennai, India shall have jurisdiction over all matters arising out of or relating to this Agreement.

#### **4.22 Force majeure:**

The successful TENDERER shall not be liable for Liquidated Damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

For purposes of this clause, "Force Majeure" means an event beyond the control of the Tenderer and not involving the successful Tenderer/ fault or negligence, and not foreseeable. Such events may include, but are not restricted to, acts of the Corporation of Chennai in its capacity as a buyer, wars or revolutions, terrorist attacks, fires, floods, epidemics, quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the Tenderer shall promptly notify the the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Tenderer shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

#### **4.23 Termination of Contract:**

Corporation of Chennai may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the bidder, terminate this contract in whole or in part,

a) if the bidder fails to satisfy all the Quotation conditions within the time period(s) specified in the contract, or any extension thereof granted by the Corporation of Chennai,

b) if the bidder fails to perform any other obligation(s) under the Contract,

c) if the bidder supplies unhygienic and substandard food,

In the event the Corporation of Chennai terminates the contract in whole or in part the Corporation of Chennai may procure the services upon such terms and in such manner as it deems appropriate, services similar to those undelivered and the bidder shall be liable to the Corporation of Chennai for any excess cost for such similar services. However the bidder shall continue the performance of the contract to the extent not terminated.

The Corporation of Chennai may at any time terminate the Contract by giving written notice to the Bidder, without compensation to the bidder. If the bidder becomes bankrupt or otherwise insolvent as declared by the competent court provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Corporation of Chennai.

#### 4.24 Quality Control:

The food supplied is subject to the Quality Control check by the Food Inspectors of Corporation of Chennai. It is the responsibility of the bidder to provide hygienic and nutritious food as per the specifications mentioned in this document. If the food is not as per the requirements, then they will be rejected and no payment will be made for that items. If such incidents are repeated the contract will be terminated.

### 5. SPECIFICATIONS

#### 5.1 FOR REGULAR DIET (Three days for Normal delivery and three days (except second day) for caesarian Delivery):

| SI.No | CATEGORY            | MENU  |
|-------|---------------------|---|
| 01    | BREAKFAST           | IDLIES - 3 Nos, 100 grams each with SAMBAR - 200 grams which contains 50 grams of vegetables.<br>(OR)<br>Rice WHITE PONGAL - 300 grams with SAMBAR - 200 grams which contains 50 grams of vegetables.<br>AND 200 Milli Litre Boiled Hot Milk. |
| 02    | LUNCH               | RICE - 300 gram, SAMBAR - 200 grams which contains 50 grams of vegetables, RASAM 200 gram.<br>VEGITABLE KOOTTU (or) PORIYAL – 200 grams.  |
| 03    | EVENING REFRESHMENT | BANANA FRUIT (Poovan –Medium size) – 1 No (OR)<br>SUNDAL – 50 gram.   |
| 04    | DINNER              | IDLIES - 3 Nos, 100 gram each with SAMBAR - 200 grams which contains 50 grams of vegetables AND 200 Milli Litre Boiled Hot Milk.  |

#### 5.2 FOR SPECIAL DIET (Second day for Caesarian Deliveries):

| SI.No | CATEGORY  | MENU   |
|-------|-----------|--|
| 01    | BREAKFAST | RICE KANJEE (GRUEL prepared from RICE) – 200 grams and 200 Milli Litre Boiled Hot Milk.  |
| 02    | LUNCH     | Smashed RICE – 200 gram, DHAL 50 grams and<br>VEGITABLE SOUP – 200 grams.  |
| 03    | DINNER    | IDLIES - 3 Nos, 100 gram each with SAMBAR - 200 grams which contains 50 grams of vegetables AND 200 Milli Litre Boiled Hot Milk. |

### 5.3 WATER

ISI certified packaged drinking water 2 Litres per day per patient.

Water must be supplied in bubble top 20 litres can.

### 5.4 INGREDIENTS

For Idlies: Rice - IR 20, Gram – First quality black gram

For Rice and White Pongal: Rice – Ponni.

For Sambar : First quality dhal and fresh vegetables.

Oil: First quality gingili oil

Milk : Aavin milk – Pasteurized Toned Milk with 3.0% Fat and 8.5% SNF (Solid Non Fat)

All other ingredients shall be of first quality without ant adulteration.

### 6. BREAK UP FOR TOTAL QUANTITY (PATIENT DAYS)

Normal Deliveries : 1375

Caesarian Deliveries : 685

Total number of deliveries : 2060

#### FOR REGULAR DIET (Three days for Normal delivery and three days (except second day) for caesarian Delivery):

| Sl.No | Type of Delivery     | Number of Deliveries | No of days food to be supplied | No of Patient Days |
|-------|----------------------|----------------------|--------------------------------|--------------------|
| 01    | Normal Delivery      | 1375                 | 3                              | 4125               |
| 02    | caesarian Deliveries | 685                  | 3                              | 2055               |
| Total |                      |                      |                                | 6180               |

#### FOR SPECIAL DIET (Second day for Caesarian Deliveries):

| Sl.No | Type of Delivery     | Number of Deliveries | No of days food to be supplied | No of Patient Days |
|-------|----------------------|----------------------|--------------------------------|--------------------|
| 01    | caesarian Deliveries | 685                  | 1                              | 685                |

#### FOR WATER:

Total number of Patient Days :  $6180 + 685 = 6865$ .

Total Quantity of Water to be supplied :  $6865 \times 2 \text{ Litres/Day} = 13730 \text{ Litres}$

**ANNEXURE: I**

**DRAFT AGREEMENT FORMAT**

This agreement made and executed on this \_\_\_\_ day of \_\_\_\_ 2010 between the Corporation Of Chennai, represented by the Commissioner, hereinafter called the COC on the one part and M/s. \_\_\_\_\_, represented by \_\_\_\_\_, with Regd. Office at \_\_\_\_\_, on the other part hereinafter called Contractor, which terms shall mean and includes his heirs, successors and legal representatives as the case may be.

Whereas the COC is desirous of **“Providing Special Nutritious Food to the Postnatal Mothers, delivering at Perumalpet, 24 Hours Emergency Obstetric Centre of Corporation of Chennai”** in accordance with the tender notification No. FW & MCH. C. NO. F 14/ 0106 - 7 / 2010 The Contractor has become the successful tenderer for **“Providing Special Nutritious Food to the Postnatal Mothers, delivering at Perumalpet, 24 Hours Emergency Obstetric Centre of Corporation of Chennai”** detailed in the tender document which forms part and parcel of this agreement.

The contractor has agreed to provide the services as per the tender specification and schedule attached hereto at the prices and in the manner and upon the terms and condition of the tender at a cost of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ Only) for the specified area and has provided the necessary Bank Guarantee (2 % of total cost of the work) of Rs \_\_\_\_\_ (Rs. \_\_\_\_\_) as per TENDER Condition.

1. Challan No. & Date:
2. Security Deposit Amount. Rs.
3. Additional Security Deposit Amount. Rs.
4. Small Savings Certificate No.NSC/IVP/KVP

To be forfeited in the event of his failing duly and faithfully to perform this contract.

NOW THIS DEED WITNESSETH AS FOLLOWS:

1. In this agreement works and expressions shall have the same meaning as are respectively assigned to them in the TENDER document here in after referred to.
2. The following documents shall be deemed to form and be read and construed as an integrate part of the Agreement, viz:
  - a. TENDER notification No **FW&MCH.C.NO. F 14/ 0106 - 7 / 2010**. Dt 20.07.2010.
  - b. (All applicable documents shall be listed above)

3. The aforesaid documents shall be taken on complementary and mutually explanatory of another, but in the case of ambiguities or discrepancies shall subject to the provisions of special conditions of services, take precedence in the order set out above.

4. In consideration of the payment to be made by the COC to the contractor as here in after mentioned, the Contractor hereby covenants with the Corporation to execute, complete and maintain the works conforming in all respects with the provisions of the TENDER.

5. The COC hereby covenants to pay monthly for the items supplied at the time and agreed to the contractor in consideration of the execution, completion and delivery of the work in conformity with the provisions of TENDER.

6. The Contractor agrees to submit the deliverables for the specified area to the satisfaction of COC and the COC agree to accord acceptance and clear the payment within a maximum period of 30 days from the date of acceptance.

7. The COC reserves the right to deduct the payment for the works not executed / found not required during the execution.

8. In witness whereof both the parties set their signatures to this agreement on this date of \_\_\_\_\_ 2010.

CONTRACTOR

COMMISSIONER

Corporation of Chennai.

WITNESS: (Signature with Name and address)

1)

2)

**ANNEXURE: II**

**LETTER OF TENDER**

From

To

Deputy Project Coordinator,  
District Family Welfare Bureau,  
Corporation of Chennai,  
Ripon Buildings,  
Chennai-600 003.

-----  
Date :

Sir,

Sub:- Corporation of Chennai – “Tender for Providing Special Nutritious Food to the Postnatal Mothers, delivering at Perumalpet, 24 Hours Emergency Obstetric Centre of Corporation of Chennai”

Ref:- Corporation of Chennai, Tender Reference  
No. FW & MCH. C. NO. F 14/ 0106 - 7 / 2010.

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After reading and understanding the tender conditions and draft agreement format and schedule and specifications to the tender document I/We do hereby submit my/our tender unconditionally.

Signature of the Tenderer.  
with Seal & Date

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**ANNEXURE – III.**

**FINANCIAL TENDER**

1. The Format should not be changed.
2. This Financial Tender ( rates quoted ) have to be put in Cover – B. ( Only This price quotation is enough to be put in the Cover B – Financial Tender.)

| <b>Item No<br/>(a)</b>     | <b>Description<br/>(b)</b>   | <b>Qty<br/>(c)</b> | <b>Unit<br/>(d)</b> | <b>Rate per unit<br/>(Rs. in figure &amp; words)<br/>(e)</b> | <b>Amount<br/>(Rs. in figure)<br/>(f) = ( c ) X ( e)</b> |
|----------------------------|--|--------------------|---------------------|--|--|
| 01                         | Providing Special Nutritious Food to the Postnatal Mothers, delivering at Perumalpet , 24 Hours Emergency Obstetric Centre Centre of Corporation of Chennai for one year as per the conditions of this Tender document.<br><br>Breakfast<br>(For Regular Diet -Refer Clause 5.1) | 6180 Nos           | Per number          |  |  |
| 02                         | Lunch<br>(For Regular Diet -Refer Clause 5.1)  | 6180 Nos           | Per number          |  |  |
| 03                         | Evening Refreshment<br>(For Regular Diet -Refer Clause 5.1)  | 6180 Nos           | Per number          |  |  |
| 04                         | Dinner<br>(For Regular Diet -Refer Clause 5.1)   | 6180 Nos           | Per number          |  |  |
| 05                         | Breakfast<br>(For Special Diet – Refer Clause 5.2)   | 685 Nos            | Per Number          |  |  |
| 06                         | Lunch<br>(For Special Diet -Refer Clause 5.2)  | 685 Nos            | Per Number          |  |  |
| 07                         | Dinner<br>(For Special Diet -Refer Clause 5.2)   | 685 Nos            | Per Number          |  |  |
| 08                         | Drinking Water (Refer Clause 5. 3 )  | 13730 Litres       | Per Litre           |  |  |
| <b>Total</b>               |  |                    |                     |  |  |
| <b>Total ( in Figure )</b> |  |                    |                     |  |  |

(Refer rear page for 'Notes')

**NOTES:**

1. The rates shall be inclusive of all Taxes. If quoted exclusive of taxes, then it shall be treated as inclusive of taxes only.
2. Only one rate shall be quoted. If more than one rate is quoted for a single item the Quotation shall be rejected.
3. The rates to be quoted in figure and words. The rates shall be quoted unconditionally and Conditional Quotations shall be rejected.
4. Rates once fixed shall be valid for one year or till the end of the contract.
5. The Quantity mentioned is tentative only. Payment will be made only for the Quantity supplied.