

**Tender for Supply of
12,000 Nos Disposable Normal Delivery Kits and
6,000 Nos Disposable Caesarian Delivery kits for
10 E.O.Cs of Corporation of Chennai.**

Tender Reference: FW & MCH . C.No. F17/ 1914/ 10



CORPORATION OF CHENNAI

**District Family Welfare Bureau, Ripon Buildings,
Periyar EVR Salai, Chennai – 600003.
Tamil Nadu.**

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Table of Contents

Sl.No.	Chapters	Page No.
1	Document Control Sheet	3
2	Notice Inviting Tender	4
3	Introduction	6
4	Scope of work	6
5	Terms and Conditions	7
6	E.M.D.	9
7	Submission of Tender	9
8	Price Quotation	12
9	Schedule of payment	13
10	Technical Specification	15
11	Annexure – I Name & Address of E.O.C.	16
12	Annexure – II Draft Agreement Format	17
13	Annexure – III Letter of Tender	20
14	Annexure – V Financial Tender	21

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Document Control Sheet

**Tender for Supply of
12,000Nos Disposable Normal Delivery Kits and
6,000 Nos Disposable Caesarian delivery kits for
10 E.O.Cs of Corporation of Chennai.**

Tender Reference	Fw & Mch. C.No. F 17 / 1914 /10.
Date of issue	05.10.2010
Last Date for sale of Tender Document	27.10.2010, 3.00 PM
Last Date and Time for Receipt of Tender	27.10.2010, 3.00 PM
Date and Time of Opening of Tender	29.10.2010, 3.30 PM
Address for Enquiry	Deputy Project coordinator, District Family Welfare Bureau, Ripon Buildings, Periyar EVR Salai, Corporation of Chennai , Chennai – 600003 Tel:044- 25383736, 25619288
Submission of Tender	Ripon Buildings, Periyar EVR Salai, Corporation Of Chennai, Chennai - 600 003. Tamil Nadu.
Amount of Earnest Money Deposit (EMD) Demand Draft in favour of the <u>Commissioner,</u> <u>Corporation of Chennai.</u>	Rs. 28,000 /-

Deputy Project Coordinator,
Corporation of Chennai.

CORPORATION OF CHENNAI
District Family Welfare Bureau , Ripon Buildings,
Periyar EVR Salai, Chennai – 600003.
Tamil Nadu.
www.chennaicorporation.gov.in

NOTICE INVITING TENDER

Ref : FW & MCH. C.No F 17 /1914 / 10.

Dt.: 05.10.10

Corporation of Chennai invites Tender for Supplying of 12,000 Nos Disposable Normal Delivery Kits and 6,000 Nos Disposable Caesarian Delivery Kits for 10 E.O.C. functioning under District Family Welfare Bureau of Corporation of Chennai. Sealed tenders are invited from the Eligible Tenderers.

The Tenderers shall have to fulfill the following minimum criteria on their own or as a main vendor in case of Consortium.

Prequalification Criteria:-

1. The tenderer shall be a manufacturer or authorized dealer of disposable medical items which are essential parts of a delivery kit.
2. The tenderer shall be in the field of manufacturing or in dealership of disposable medical items for minimum 2 Years, which are essential parts of a delivery kit.
- 3 The tenderer shall have an average minimum annual turn over of Rs 50 Lakhs per year for the last two years.
4. The tenderer should have submitted their I.T. Returns for the last two years.

The Tender Document is obtainable from the Tender Sales Counter, Ripon Buildings, Corporation of Chennai, Chennai – 600 003, on all working days on or before 27.10.2010 till 3.00 pm on payment of Rs.10,125/ in the form of Demand Draft of any Nationalized Bank / Scheduled Bank payable at Chennai , drawn in favour of the **Commissioner, Corporation of Chennai**, Chennai – 600 003. Tender documents can also be obtained by Registered Post or Courier by sending a requisition letter addressed to Deputy Project Coordinator, District Family Welfare Bureau, Ripon Buildings, corporation of Chennai. Chennai - 600 003 enclosing a Demand Draft for the Value of Tender Documents plus Rs.1,000/- at the risk and responsibility of the prospective Tenderer.

Tender documents can also be downloaded free of cost from the websites **www.tenders.tn.gov.in**. and **www.chennaicorporation.gov.in** The downloaded tender

document shall be submitted without cost of tender document. In case, if any deviation is found in the tender document submitted by the tenderer from the content mentioned in the website, his tender shall liable to be rejected at any stage of the contract.

The Tenders must be dropped as a single sealed outer cover containing **Technical Tender** (cover A) and **Financial Tender** (cover B) with **sample packs of disposable delivery kits each one for normal delivery and caesarian delivery** in any of the Tender Boxes kept at the C.E.(GL) Office, P.R.O. Office, Office of the Vigilance Officer and Tender Sales Counter, Corporation of Chennai, Ripon Buildings on or before 3.00 p.m. on 29.10.2010. The Technical Tender will be opened at 3.30 p.m. on the same day in the presence of available Tenderers or their authorized representatives.

EMD Amount of **Rs.28,000/-** have to be submitted in the form of Demand Draft of any Nationalized Bank / Scheduled Bank payable at Chennai, drawn in favour of **The Commissioner, Corporation of Chennai**, Chennai – 600 003.

The filled up Tender Documents can also be sent by Post or by Courier to the Deputy Project Coordinator, District Family Welfare Bureau, Ripon Buildings, Corporation of Chennai, Chennai – 600 003 and the Corporation of Chennai shall not be responsible for any delay in transit. The Tenders received after the due date and time will not be considered under any circumstances.

If the office happens to be closed on the day as specified, the Tenders will be received and opened on the next working day at the same time and venue.

The Deputy Project Coordinator may be contacted for any clarification on all working days from 2.00p.m to 5.00p.m. or over Telephone No. **044-25383736, 25619338**.

Corporation of Chennai reserves the right to accept or reject any or all proposals and reserves the right to cancel the invitation, advance or postponed without assigning any reasons whatsoever.

Deputy Project coordinator,
Corporation of Chennai.

1. INTRODUCTION

1.1 Background:

Corporation of Chennai is the fourth largest metropolis in the country with a population of over 4 million. The Corporation of Chennai is running 10 numbers 24 Hours Hospitals (E.O.C.) spread through out the city, in which nearly 18,000 numbers of deliveries are taking place per annum. Mostly women from middle class, lower middle class and poor families are admitted in these centers for delivery which is being attended at free of cost. Corporation of Chennai is taking much care about these women and many schemes are being implemented for improving their health right from their pregnancy till the delivery. District Family Welfare Bureau of Corporation of Chennai is intended to purchase the required disposable delivery kits which contain some specified items required for attending the Normal deliveries and Caesarian deliveries at the Maternity Centers of the 24 Hours Hospitals (E.O.C.'s) throughout the city. Hence this tender is being called for the supplying of Disposable delivery kits from the qualified tenderers.

1.2 Objective:

This disposable delivery kits were supplied last year to all 10 Nos E.O.C. of corporation of chennai as per the Worshipful Mayor's 2008-09 Budget Announcement . The Usage of disposable delivery kits has improved the Health and Hygiene of the delivering women and the Health care providers. This is on par with the private Nursing homes. Such a facility is made available even to the poorest people by the corporation of chennai. Hence this health care facility is proposed to be continued for the year 2010 11.

The requirement of Disposable Normal delivery kits --12,000 numbers

The requirement of Disposable Caesarian delivery kits -- 6,000 numbers

2. SCOPE OF WORK:

The scope of work will include but not limited to the following.

1. The successful tenderer has to supply **BIS Standard** Disposable Delivery Kits which contain the items mentioned in Technical Specification, vide clause 4, of this Tender Document.
2. The successful tenderer has to supply totally 12,000 numbers of disposable Normal delivery kits and 6,000 numbers of disposable caesarian delivery kits for One year period from the date of agreement. The orders for required number of Disposable delivery kits will be placed by District family welfare Bureau as per the requirement of that period.
3. The successful tenderer has to deliver the Disposable Delivery Kits at the specified location at the specified intervals as per the requirements of Corporation of Chennai without going short supply.

4. The Disposable Delivery Kits shall satisfy the minimum specifications mentioned in the clause 4 of the tender document and also as per the relevant BIS Standards.
5. The Disposable Delivery Kits must be well packed so that they can be stored in the store room safely and issued to the maternity centers regularly.
6. The Disposable Delivery Kits are subjected to under go all tests as per codal requirements. The product shall be accepted only if it passes the relevant tests .
7. The physical properties as well as the functional values shall be as per relevant codes.
8. The pack and the materials shall be super scribed bilingually (English and Tamil) with terms decided by the Corporation of Chennai stating that the Disposable Delivery Kit is meant only for the usage at the E.O.C. of Corporation Chennai.
9. The quality of the Disposable Delivery Kits shall be maintained throughout the contract period of one year.

3. TERMS AND CONDITIONS

The following terms and conditions are intended to sensitize the tenderer to various clauses, which may be reflected in the final contract. This draft does not form an executable copy.

3.1 General Terms and Conditions.

- 1) The validity period of the tender will be 90 days (Ninety days) from the date of submission of the tender.
- 2) Right to reject any or all the tenders without assigning any reason will be the discretion of the Commissioner, Corporation of Chennai.
- 3) The Commissioner, Corporation of Chennai reserves the right of rejecting / canceling of any part of or whole tender without assigning any reason.
- 4) Successful tenderer shall execute an agreement with Commissioner, Corporation of Chennai duly accepting the terms and conditions for carrying the work.
- 5) Necessary taxes will be recovered from the bills as per the Govt. orders.
- 6) The Corporation of Chennai has right to call for negotiation from the lowest tenderer.
- 7) The tenderer should ensure the compliance of all the provision of labour laws, Tax Laws and local laws as applicable during the tenure of the contract. The tenderer shall be fully responsible for any default or any non-compliance of any statutory laws, rules and regulations framed by central government, state government or local bodies from time to time as applicable.

3.2 Tender for Proposal:

The applicant / Vendor/ Consortium hereinafter referred to as the “TENDERER” is expected to examine all instructions, forms, terms and specifications contained in this document. The proposal should be precise, complete and in the prescribed format as per the requirements of this Tender document. Failure to furnish all information required by this tender document or submission of applications not responsive to this tender document in every respect will be at the applicant’s risk and may result in rejection.

3.3 Content of Tender document:

This document has to be read in its entirety. The terms and conditions for the tender encompasses all the terms and conditions mentioned in this document. However Corporation of Chennai reserves the right to alter any of the above-mentioned dates at a short notice. The same will be intimated to all the concerned parties. Before submitting the proposal due diligence can be undertaken by tenderers at their own cost.

3.4 Clarification & Amendment on Tender document:

A prospective tenderer requiring any clarification on the tender document may notify Corporation of Chennai in writing to the Deputy Project Coordinator, District Family welfare Bureau, Ripon buildings, Corporation of Chennai, Chennai-600 003. In case any one tenderer asks for a clarification to the tender documents before 48 hours of the opening of the Tender, Corporation of Chennai shall ensure that a reply is sent and copies of the reply to the clarification sought will be communicated to all those who have purchased the tender documents without identifying the source of the query.

At any point of time after the issue of the tender documents and before the opening of the tender, Corporation of Chennai may make any changes, modifications or amendments to the tender documents and shall send intimation of such change to all those who have purchased the original tender documents.

3.5 Language of Tenders:

All Proposal and supporting documentation shall be submitted in English.

3.6 Format and signing of Tender:

This tender document in original or downloaded from website shall be properly bound along with all enclosures as mentioned in pre qualification criteria. The enclosures may be good quality photocopies of the original. An accompanying letter is required, signed by an authorized signatory of the tenderer, committing the tenderer to the contents of the original response. Each tender shall be made in the legal name of the tenderer and shall be signed by the tenderer or a person duly authorized to sign on behalf of the tenderer. The tenderer must stamp and sign by the authorised person on all pages of this document and also the enclosures.

3.7 Prequalification Criteria:-

1. The tenderer shall be a manufacturer or authorized dealer of disposable medical items which are essential parts of a delivery kit.
2. The tenderer shall be in the field of manufacturing or in dealership of disposable medical items for minimum 2 Years, which are essential parts of a delivery kit.

- 3 The tenderer shall have an average minimum annual turn over of Rs 50 Lakhs .per year for the last two years.
4. The tenderer should have submitted their I.T. Returns for the last two years.

3.8 Earnest Money Deposit (EMD) Amount:-

The Tender shall contain Earnest Money Deposit (E.M.D) of **Rs. 28,000/-** (Rupees Twenty eight Thousands only) in the form of Demand Draft / Pay Order / Bankers Cheque of any Nationalized or any other scheduled bank drawn in favour of "**The Commissioner, Corporation of Chennai** " payable at Chennai. The E.M.D will not be received in cash or currency notes or cheques or in the shape of NSC or government bonds and the tender shall be rejected if E.M.D. is not paid in the prescribed manner. The E.M.D will be refunded to the unsuccessful tenderer on application after intimation is sent of the rejection of the tender or at the expiry of 90 days from the date of tender which ever is earlier. The E.M.D of the successful tenderer will be returned only after the deposit of performance guarantee. Tenders with out E.M.D are liable for rejection. The E.M.D shall be enclosed in **Technical Tender Cover (A)**.

The E.M.D made by the tenderer will be forfeited if:-

1. The tenderer withdraws his tender or back out after acceptance
2. The tenderer withdraws his tender before the expiry of validity of the offer, the period specified in the specification or fails to remit the security deposit.
3. The tenderer violates any of the provisions of these regulations contained herein.
4. The tenderer revises of the terms quoted during the validity period.

3.9 Submission of the Tender:-

The Proposal shall be submitted in two separate **sealed envelopes put together in a sealed outer envelope** , 1) "**Technical Tender**" (Cover A) & 2) "**Financial Tender**" (Cover B).

1) Technical Tender (Cover A): This cover shall be with all the relevant details to assess the capability of the Bidder to undertake the work detailed in the Prequalification Criteria and contain **Earnest Money Deposit**. This Tender document (**Except Annexure V, Financial Tender**) in original or as downloaded from the website shall be put in this cover **duly signed and stamped by the tenderer in all pages**. The specifications and all other relevant details of the Disposable kits proposed to be supplied by the tenderer has to be attached.

Two number of Disposable Delivery Kit packs (each one for Normal and Caesarian Delivery Kits) containing all the items mentioned in the Technical Specification (clause 4 of the tender document) shall be submitted in a sealed separate single cover superscribed as

“Sample Pack for “Tender for Supplying of 12,000 Nos Disposable Normal Delivery Kits and 6,000 Nos Disposable Caesarian Delivery Kits for 10 E.O.C. of Corporation of Chennai ” along with the Technical Tender. **Tenders without this samples will be summarily rejected.**

Hence the **Technical Tender Cover A** shall contain the following.

1. Documents that the tenderer feels necessary to support the pre qualification criteria Refer Clause 3.7.
2. Copy of documents proof for the existence of the firm for the last 2 years.
3. The specifications and all other relevant details of the Disposable kits proposed to be supplied by the tenderer has to be attached.
4. Legal Agreement with Consortium partners with clearly defined roles and responsibilities of each partner. (if partner ship concern)
5. Power of Attorney of Signatories of the tender.
6. The E.M.D. (Refer **Clause 3.8**)
8. The original Tender Document (**Except Annexure V, Financial Tender**) duly **signed by the tenderer with seal.**
9. Two **sample packs** of Disposable Delivery Kits as mentioned in Clause 3.10.

The (wax sealed) cover shall be super-scribed as:-

“Technical Tender Cover A - Tender for Supplying of 12,000 Nos Disposable Normal Delivery Kits and 6,000 Nos Disposable Caesarian Delivery Kits for 10 E.O.C. of Corporation of Chennai.” and addressed to The Deputy Project Coordinator, District Family welfare Bureau, Corporation of Chennai.

2). Financial Tender (Cover B): This cover shall contain Financial tender **Annexure V** duly filled with **rates quoted** and signed with seal (Given format should not be changed for quoting the rates). The rates shall include all overhead expenses including taxes, duties etc., complete in all respects. The rates shall be quoted in Indian Rupees in figures as well as words.

Hence the Financial Tender shall contain

- 1. Annexure V,** (Given format should not be changed for quoting the rates)

Financial Tender duly filled with rates quoted and signed by the tenderer with seal.

The (wax sealed) cover shall be super-scribed as:-

“Financial Tender Cover B - Tender for Supplying of 12,000 Nos Disposable Normal Delivery Kits and 6,000 Nos Disposable Caesarian Delivery Kits for 10 E.O.C.

of Corporation of Chennai," and addressed to The Deputy Project Coordinator, District Family welfare Bureau, Corporation of Chennai.

The covers shall be **sealed separately** with **WAX Seal** and put in an **outer sealed envelope**. The outer sealed cover shall be marked as

“Tender for Supplying of 12,000 Nos Disposable Normal Delivery Kits and 6,000 Nos Disposable Caesarian Delivery Kits for 10 E.O.C.of Corporation of Chennai”

and addressed to :-

**The Deputy Project Coordinator,
District Family welfare Bureau,
Ripon Buildings,
Corporation of Chennai.
Chennai – 600003.**

Tenders once submitted shall be final and no amendment shall be permitted after the close of the tender. Tenderers are solely responsible for timely delivery of their proposals to the location set forth herein prior to the stated Proposals Submission due date.

3.10 Samples:

Two numbers of Disposable Delivery Kit packs (one each for Normal and Caesarian Kits separately) containing all the items mentioned in the Technical Specification shall be enclosed as **Sample** along with the Technical Tender. This sample must be of the same quality of the Disposable Delivery Kits to be supplied by the Tenderer if the Tenderer is awarded with this work. Tenders without this sample will be summarily rejected. The samples are subjected to under go all types of quality control tests as per the relevant codes.

3.11 Sealing and Marking of Tenders:

The tenderers shall submit the tender in a **wax sealed envelope**.

3.12 Late Tenders:

Any tender received after the deadline for submission of tenders, will be rejected.

3.13 Period of Tender validity:

The tenders shall be valid for a minimum period of 90 days from the closing date for submission of the tenders. On completion of the validity period, unless the tenderer withdraws his tender in writing, it will be deemed to be valid until such time that the tenderer formally (in writing) withdraws his tender.

3.14 Evaluation of Technical Tenders:

Evaluation will be based on prequalification criteria and the quality of the samples submitted. After the evaluation only, the tender shall qualify for further processing. A committee as desired by the Corporation of Chennai may be formed for the evaluation,

scrutiny and recommendation of the Technical Tenders based on the pre-qualification criteria and the samples enclosed by the tenderers.

3.15 Financial Tenders from technically short listed Tenderers:

The financial tenders of the technically short listed tenderers only shall be opened in the presence of their representatives on the specified date and time at the premises of Corporation of Chennai. There shall be no negotiations regarding the Financial Tender except with the Lowest Quoted Tenderer – L1.

3.16 Price Quotation:

The tenderer shall quote the rates for the items mentioned in the Annexure V, Financial Tender. Any deviations from the format provided in Annexure V, Financial Tender shall be treated as invalid. The tenderer must quote the prices both in figures and words. In case of any dispute in the prices quoted, the lowest will be considered. All quotes should be in Indian Rupees .The prices shall be inclusive of all taxes.

1. The actual quantity may vary as per then requirements and the payments will be made based on the actual numbers.
2. The rates shall be quoted in Indian Rupees both in figure and words.
3. The rates shall be quoted inclusive of all taxes.
4. The rates shall be considered as inclusive of taxes even if quoted exclusive of taxes.
5. Only one rate shall be quoted for each item. If more than one rate is quoted for any single item, the tender will be rejected.
6. Conditional tender will not be accepted and if the rates are quoted with any conditions, the tender will be rejected

3.17 Contract Period:

The finalized rate of this Proposal shall be valid for the entire Contract Period, i.e., One Year from the date of signing of the agreement.

3.18 Order Placement:

Order shall be placed only on the finally selected tenderer.

3.19 Signing of Contract and Security Deposit:

The successful tenderer shall be required to enter into a formal contract with the Corporation of Chennai within 14 (fourteen only) days of the award of the work. Tenderer shall have to enter into a service level agreement (SLA) with the Corporation of Chennai. This contract shall be on the basis of this document, the proposals of the tenderer and other terms and conditions as may be mutually determined by the Corporation of Chennai to be necessary for the due performance of the work.

The successful tenderer shall be required to submit security deposit of 2% on the total amount quoted in the Financial Tender before executing the agreement in the form of National Savings Certificate/ Small savings scrips/ Bank Guarantee / deposits /Accounts pledged in favour of Commissioner, Corporation of Chennai. . However it is open to the Commissioner to insist on higher deposit as per rules in force. If the successful tenderer fails to furnish such Security Deposit and execute the agreement, the EMD will be forfeited.

The Security Deposit will be released 6 (six only) months after the completion of contract period. Any penalty imposed shall be deducted and the Security Deposit shall not bear any interest.

3.20 Readiness of Supply:

The supply of Disposal Delivery Kits for the first phrase , at the desired locations shall start within 15 days of date of agreement. . The successful tenderer has to supply totally 12,000 numbers of disposable Normal delivery kits and 6,000 numbers of disposable caesarian delivery kits for One year period from the date of agreement. The orders for required numbers of Disposable delivery kits will be placed by District family welfare Bureau as per the necessity of that period. Payments will not be made for materials damaged during transit. All defective materials shall be replaced by the supplier at free of charge.

3.21 Delay in Service

Any delay in supply beyond the 15 days period shall invite penalty clause and if it is beyond 30 days the Order on the tender to be cancelled and Security Deposit will be forfeited.

Up to 15 Days : No penalty

Beyond 15 days up to 30 days : Penalty per day 0.25 % of the quoted total amount will be deducted.

Any delay in supply beyond the 30 days period shall render the Order on the Vendor to be cancelled.

3.22 Repeat Orders:

Corporation of Chennai may reserves the right to give repeat orders with the same terms and conditions.

3.23 Schedule of payment:

No mobilization advance shall be paid to the successful tenderer.

Payment shall be made at the end of every supply, after receiving the full supply of intended quantities of Disposal Delivery Kit packs for every order of supply. Payment shall be made for the actual quantities supplied based on the finalized quoted rates.

In case, tendering process is not completed due to any reason i.e. tender is cancelled due to any reason, it will not qualify for payment.

3.24 Arbitration:

Corporation of Chennai and the successful tenderer shall make every effort to resolve amicably by direct negotiation any disagreement or dispute or misunderstanding arising between them in connection with the purchase order. If any dispute shall arise between Corporation of Chennai and the successful tenderer on aspects not covered by this tender document or purchase order, or the construction or operation thereof, or the rights, duties or liabilities under these except as to any matters the decision of which is specially provided for by the general or the special conditions, such dispute shall be referred to two arbitrators, one to be appointed by each party and the said arbitrators shall appoint an umpire in writing before entering on the reference and the award of the arbitration or umpire, as the case may be, shall be final and binding on both the parties. The arbitrators or the umpire as the case may be, with the consent of parties, may modify the time frame for making and publishing the award. Such arbitration shall be governed in all respects by the provision of the Indian Arbitration Act or its later modifications and the rules there under and any statutory modification or re-enactment, thereof. The arbitration proceedings shall be held in Chennai, India.

3.25 Force majeure:

The successful TENDERER shall not be liable for Liquidated Damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

For purposes of this clause, "Force Majeure" means an event beyond the control of the Tenderer and not involving the successful Tenderer/ fault or negligence, and not foreseeable. Such events may include, but are not restricted to, acts of the Corporation of Chennai in its capacity as a buyer, wars or revolutions, terrorist attacks, fires, floods, epidemics, quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the Tenderer shall promptly notify the Corporation of Chennai in writing of such condition and the cause thereof. Unless otherwise directed by the Corporation of Chennai in writing, the Tenderer shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

4. TECHNICAL SPECIFICATION:

The Disposable Delivery Kits shall be in accordance with relevant **BIS codes**. The Recommended Minimum Standard Specifications of the Items in a single Disposable Delivery Kit shall be as follow:

Sl No.	Item	Product Description	Numbers required per kit	
			For Normal Delivery	For Caesarean delivery
1.	Steri Gown	Disposable Sterile Surgical gown in an approximate size (140 x 190 cm) made up with water proof spun fabric / polypropylene covering full arms, double layers of fabric in both sleeve and chest areas	1	3
2.	Shoe Cover	Disposable Sterile Shoe covers made up with polypropylene with high top boot covers with elastic top, non skid in approximate size (upto knee)	1	3
3.	Face Mask	Disposable Sterile face mask of approximate size suitable to cover the face made up with polypropylene double layer with elastic bands soft and non irritating etc.	1	3
4.	Cap	Disposable Sterile Cap suitable to cover the head made up of polypropylene with elastic bands so as to fit the head comfortably soft and non irritating etc.	1	3
5.	Poly Apron	Disposable Sterile Apron made up with polypropylene of approximate size (to cover 3/4 th of the body) without sleeves. 100 x 140 cm	1	1
6.	Surgical Drape	Disposable Sterile drape made up with polypropylene of approximate size (140 x 190 cm) plain sheet suitable to operation table.	1	1
7.	Delivery Drape	Disposable sterile drape made up with polypropylene of approximate size (140 x 190 cm) providing holes suitably for comfortable delivery	1	1
8.	U - Clamp	Disposable sterile umbilical U – Clamp in plastic in suitable size	2	2
9.	Baby wear	Disposable sterile baby wear made up with spun cotton comfortable to the new born baby	1	1
10.	Dust Cover Bin	Disposable plastic (HDPE) Dust Bin Cover , large size (Approximately 75 x 100 cm), 25 microns suitable for collecting wastage in operation theatre.	1	1
11.	Gauze Mopping Pads	Absorbent Gauze – BP Type 13 – Folded & Stitched , with X-Ray Detectable Thread, size 30 cm x 30 cm x 8 Ply (single Pack)	--	3

ANNEXURE – I.

List of E.O.C Hospitals of Corporation of Chennai with Location for which Disposal Delivery Kits are to be supplied:-

S.No	Name of the E.O.C.	Address of the Zones	Dn.No. located
1	DR.R.K.NAGAR (S)	88, KATHIWAKKAM ROAD, MEENAMBAL NAGAR, CHENNAI-112.	11
2	SANJEEVARAYANPET	194.SOLAIAPPAN STREET, OLD WASHERMENPET, CHENNAI-21	15
3	PULIANTHOPE	18, DR.AMBEDKAR COLLEGE ROAD, VYASARPADI. CHENNAI-600 012.	41
4	AYANAVARAM	29,UNITED INDIA NAGAR, AYANAVARAM, CHENNAI-600 023.	55
5	SHENOY NAGAR	43, PULLA REDDT AVENUE, SHENOY NAGAR, CHENNAI-600 030.	68
6	MIRSAHIBPET	11, BEGUM SAHIB Vth LANE, ROYAPETTAH, CHENNAI- 600 014.	93
7	PERUMALPET	30, KARIAPPA STREET, PURASAIWALKAM, CHENNAI -600 007.	102
8	VADAPALANI	65, ARCOT ROAD, KODAMBAKKAM, CHENNAI-600 024.	120
9	SAIDAPET	51, JEENIS ROAD, SAIDAPET, CHENNAI -600 015.	139
10	SANTHOME	SEVA NAGAR II nd Street, VELACHERY,CHENNAI -- 42.	153

ANNEXURE - II

DRAFT AGREEMENT FORMAT

This agreement made and executed on this ____ day of ____ 2010 between the Corporation Of Chennai, represented by the Commissioner, hereinafter called the COC on the one part and M/s. _____, represented by _____, with Regd. Office at _____, on the other part hereinafter called Contractor, which terms shall mean and includes his heirs, successors and legal representatives as the case may be.

Whereas the COC is desirous of "Supply of 12,000 Nos Disposable Normal Delivery Kits and 6,000 Nos Disposable Caesarian Delivery Kits for 10 E.O.C. of Corporation of Chennai " in accordance with the tender notification No. FW&Mch. C.No. F 17/1914/2009.

The Contractor has become the successful tenderer for "Supply of 12,000 Nos Disposable Normal Delivery Kits and 6,000 Nos Disposable Caesarian Delivery Kits for 10 E.O.C. of Corporation of Chennai " detailed in the tender document which forms part and parcel of this agreement.

The contractor has agreed to provide the services as per the tender specification and schedule attached hereto at the prices and in the manner and upon the terms and condition of the tender at a cost of Rs. _____ (Rupees _____ Only) for the specified area and has provided the necessary Bank Guarantee (2 % of total cost of the work) of Rs _____ (Rs. _____) as per TENDER Condition.

1. Challan No. & Date Tender Deposit Amount. Rs.
2. Additional Security Deposit Amount. Rs.
3. Small Savings Certificate No.NSC/IVP/KVP

To be forfeited in the event of his failing duly and faithfully to perform this contract.

NOW THIS DEED WITNESSETH AS FOLLOWS:

1. In this agreement works and expressions shall have the same meaning as

are respectively assigned to them in the TENDER document here in after referred to.

2. The following documents shall be deemed to form and be read and construed as an integrate part of the Agreement, viz:

a. TENDER notification No FW & MCH . C.No. F17/ 1914/ 10..Dt 05.10.10

b. (All applicable documents shall be listed above)

3. The aforesaid documents shall be taken on complementary and mutually explanatory of another, but in the case of ambiguities or discrepancies shall subject to the provisions of special conditions of services, take precedence in the order set out above.

4. In consideration of the payment to be made by the COC to the contractor as here in after mentioned, the Contractor hereby covenants with the Corporation to execute, complete and maintain the works conforming in all respects with the provisions of the TENDER.

5. The COC hereby covenants to pay in full the contract price, at the time and agreed to the contractor in consideration of the execution, completion and delivery of the work in conformity with the provisions of TENDER.

6. The Contractor agrees to submit the deliverables for the specified area to the satisfaction of COC along with invoice and the COC agree to accord acceptance and clear the payment within a maximum period of 30 days from the date of acceptance.

7. The COC reserves the right to deduct the payment for the works not executed / found not required during the execution.

8. In witness whereof both the parties set their signatures to this agreement on this date of _____ 2010.

CONTRACTOR

COMMISSIONER
Corporation of Chennai.

WITNESS: (Signature with Name and address)

1)

2)

ANNEXURE: III

Letter for E.M.D. Refund:-

From : -	To Deputy Project coordinator, District Family Welfare Bureau, Ripon Buildings, Chennai – 600 003.
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Sir,

Sub: Requisition for refund of E.M.D. for the “Supply of 12,000 Nos Disposable Normal Delivery Kits and 6,000 Nos Disposable Caesarian Delivery Kits for 10 E.O.C. of Corporation of Chennai ”.

Ref : FW & MCH. C. NO. F 17 / 1914/ 10.

#####

I have tendered for the above contract enclosing E.M.D. Rs...../- In case my tender is not considered, the E.M.D. furnished by me may be refunded to me. I give below my advance receipt for the amount duly stamped.

Yours faithfully,

(Signature of Tenderer)

Advance Stamped Receipt.

Received from the Commissioner, Corporation of Chennai Rs..... /- (Rupees only) towards the refund of the E.M.D. furnished by me with my “Supply of 12,000 Nos Disposable Normal Delivery Kits and 6,000 Nos Disposable Caesarian Delivery Kits for 10 E.O.C. of Corporation of Chennai ”. remitted in Chalan No.....dated.....

Signature of tenderer under
seal over revenue stamp

Recommendation of the Head of the Department

Signature and Designation.

ANNEXURE: IV
LETTER OF TENDER

From

To

Deputy Project Coordinator,
District Family Welfare Bureau,
Corporation of Chennai,
Ripon Buildings,
Chennai-600 003.

Date :

Sir,

Sub:- Corporation of Chennai - Tender for Supply of
12,000 Nos Disposable Normal Delivery Kits and
6,000 Nos disposable Caesarian delivery kits for 10
E.O.C. of Corporation of Chennai- letter of Tender
– Reg.

Ref:- Corporation of Chennai, open Tender :
FW & MCH. C.No F 17 / 1914 / 10.

*** **

After reading and understanding the tender conditions and draft agreement format and schedule and specifications to the tender document I / We do hereby submit my / our tender unconditionally.

ANNEXURE: V**FINANCIAL TENDER:**

FINANCIAL Tender for "Supply of 12,000 Nos Disposable Normal Delivery Kits and 6,000 Nos Disposable Caesarian Delivery Kits for 10 E.O.C. of Corporation of Chennai".

1. This Financial Tender (filled and signed) has to be kept in Cover - B.
(Only This price quotation is enough to be kept in the Cover B - Financial Tender cover.)
2. This Format should not be changed.

Sl.No (a)	Description of the Item (b)	Unit (c)	Rate per kit Rs. (d)	Quantity (e)	Total Amount in Rs. (f) = (d) x (e)
1	Supplying of Disposable Delivery Kits (Containing All Items mentioned in the Technical Specification <i>Clause 4.</i>) for the E.O.C. of Corporation of Chennai as per tender conditions including delivering at the desired locations for one year period.				
	(i) For Disposable Normal Delivery Kit	One Kit		12,000 Kits	
	(ii) For Disposable Caesarean Delivery Kit	One Kit		6,000 Kits	
Total (i) + (ii) above (Rupees)					

- Note:
- The actual quantity may vary as per the requirements and the payments will be made based on the actual numbers supplied.
 - The rates shall be quoted in Indian Rupees both in figure and words.
 - The rates shall be quoted inclusive of all taxes.
 - The rates shall be considered as inclusive of taxes even if quoted exclusive of taxes.
 - Only one rate shall be quoted. If more than one rate is quoted, the tender will be rejected.
 - Conditional tender will not be accepted and if the rates are quoted with any conditions, the tender will be rejected.